



## Minutes of the Regular Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook  
Date: Wednesday, February 25, 2026  
Presiding Officer: Mayor Greg Henley  
Councillor Present: Councillors Carla Black, Brenton Colborne, Padraic Moore, Paul Jones, Olivia Canning-Sweet, and Deputy Mayor Chrystal McNutt.  
Councillors Regrets: Nil

**A quorum was present throughout the meeting.**

**Staff in attendance:** Linda Cloney – CAO, Ruthann Brookins – Manager of Finance, and Stan McDougall - Admin Assistant / recording secretary

**Presenters in attendance:** Nil

**Gallery (media and public) in attendance:** Nil

### 1. Call to Order

Mayor Henley called the meeting to order at 6:00 PM and welcomed all who were in attendance.


### 2. Approval of Agenda, Page 1

Moved by Councillor Jones and seconded by Deputy Mayor McNutt that the agenda of the Regular Council Meeting for Wednesday February 25, 2026, be approved, as presented.

**Motion Carried**

3. Approval of Minutes – Regular Council Meeting – January 28, 2026, pg. 2-4  
Special Council Meeting – February 11, 2026, pg. 5-6

Approved by

  
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**Mayor Greg Henley**, on February 25, 2026

#### 4. Business

##### 4.1 Cumberland Public Libraries Request for Additional Board Members

*Pages 7 – 8*

Linda reviewed that on December 17, 2025, this topic had been discussed at the regular Council meeting and a motion was approved. It was recommended that the original motion be rescinded and a new motion would be more appropriate to line up with the Town of Amherst and the Municipality of the County of Cumberland

**Moved by Councillor Black**

**Seconded by Deputy Mayor McNutt**

That the motion, which was approved at the December 17, 2025 Regular Council meeting, whereby the Council accepted the proposal for additional memberships as presented from the request for additional members to the Cumberland Public Libraries board to add 3 members (2 community representatives selected by the library board and 1 council representative from the County of Cumberland), be rescinded.

**Motion Carried**

**Moved by Councillor Black**

**Seconded by Deputy Mayor McNutt**

That the CAO be directed to inform the Library Director that Council agrees with expanding the composition of the Library Board by three members: one municipal councillor from Cumberland and two members at large. However, Council would like the two additional members at large to be appointed by the municipal councils, the process to be determined.

**Motion Carried**

## 5. Correspondence

### 5.1 Growth and Renewal for Infrastructure Development Program – Award, Pages 9 – 11

The news release from February 20, 2026, was reviewed with the Council.

The Town of Oxford's application to GRID was approved and awarded the amount of \$636,422 towards project design plans for Main Street renewal, across the highway extension of services, Pugwash Road renewal, and the replacement of the Pugwash reservoir.

### 5.2 Cumberland County Exhibition – Sponsorship Package, Pages 12 – 16

Linda recommended to Council that this item be forwarded for budget discussion for 2025-26 but encouraged Council to review the package as included. Last year, Council moved to contribute \$750.00 (silver package) as a sponsorship in the 2024-2025 budget.

## 6. In-Camera

### 6.1 pursuant to MGA 22 (2) (c)

At 6:08 PM it was moved by Councillor Jones and seconded by Councillor Black to go in-camera.

**Motion Carried**

At 6:21 PM it was moved by Deputy Mayor McNutt and seconded by Councillor Black to come out of in-camera and resume the Regular Council Meeting.

**Motion Carried**

Linda reviewed that a surplus equipment sale is going to be had for public works. Prior to the posting of the items for sale, there had been expressions from staff for interest in bidding on some of the items. Legal had been consulted regarding any possible conflicts according to the Municipal Government Act (MGA) that may prohibit employees from purchasing items in the sale.

Legal concluded that there are no specific provision in the MGA that prohibits an employee of the Town of Oxford or any other municipality from purchasing surplus property in a sealed-bid sale. If Council wishes to permit employees to bid via a sealed bid on surplus property, there are two scenarios that legal advises Council to prohibit bidding on surplus equipment:

Scenario #1: If an employee had any role whatsoever in declaring or recommending property be declared surplus should be disqualified, even if it is known surplus property and purchasing the property for themselves. This would be bad optics.

Scenario #2: If an employee's position with the Town of Oxford gives the employee any role whatsoever in the bidding process, decision making, or affords any other opportunity which might provide the employee with any information that could give him/her a potential advantage or a reasonably perceived advantage over the public should also be disqualified. As an example, anyone that organizes the bidding process or opens and reviewing the bids, must not be permitted to bid.

**Moved by Deputy Mayor McNutt**

**Seconded by Councillor Canning-Sweet**

That assuming scenario #1 and scenario #2 are cleared, then the Council of the Town of Oxford will allow staff to submit a sealed bid on Town of Oxford property.

Councillor Jones – Yes

Councillor Black – Yes

Deputy Mayor McNutt – Yes

Mayor Henley – Yes

Councillor Colborne – Yes

Councillor Canning-Sweet - Yes

Councillor Moore – No

## 7. Adjournment

The meeting adjourned at 6:11 PM



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**Mayor Greg Henley**



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**Stan McDougall, Admin Assistant**

03-25-26

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**Date Approved**

