

## Minutes of the Committee of the Whole Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, January 14, 2026  
**Presiding Officer:** Deputy Mayor Chrystal McNutt  
**Councillors Present:** Mayor Greg Henley, Olivia Canning-Sweet, Carla Black, and Paul Jones  
**Councillor Regrets:** Brenton Colborne and Padraic Moore

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney (CAO), Ruthann Brookins (Manager of Finance), Paul Macdonald (Bylaw Enforcement Officer), and Stan McDougall (Admin Assistant / Recording Secretary)

**Staff Regrets:** Bruce Rushton (Fire Chief), Kyle Purdy (Deputy Fire Chief), and Marion Abbott (Municipal Physical Activity Leader)

**Presenters in attendance:** Paul Beazley, Municipal Account Manager and Dion Regular, Assistant Director with PVSC (Property Valuation Services Corporation)

Paul Macdonald left the meeting at 6:48 PM

**Media in attendance:** Mark Rushton, HelloOxford

**Gallery in attendance:** Nil

### 1. Call to Order

At 6:00 PM, Deputy Mayor McNutt called the meeting to order and welcomed all in attendance.

**2. Approval of Agenda, Pages 1 -2**

Moved by Councillor Jones and seconded by Mayor Henley, that the agenda of the Committee of the Whole Meeting for Wednesday, January 14, 2026, be approved, as presented.

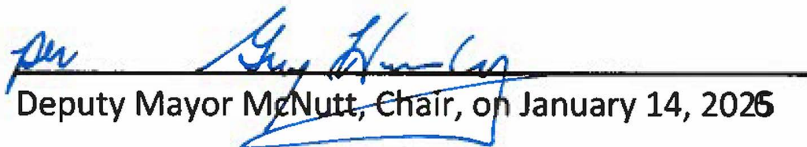
**Motion Carried**

**3. Presentation**

**3.1 Property Valuation Services Corporation** – Paul Beazley, Municipal Account Manager and Dion Regular, Assistant Director presenting. Pages 3 - 17 (a copy of the presentation is in the package)

Deputy Mayor McNutt thanked Paul and Dion for their presentation.

**4. Approval of the Minutes** – December 17, 2025, Pages 18 – 21

  
Deputy Mayor McNutt, Chair, on January 14, 2026

**5. Town Departments Reports**

**5.1 Fire Department** – presented by Councillor Jones. Pages 22 - 23

**5.2 Municipal Physical Activity Leader (MPAL) Report** – Councillor Canning-Sweet, Page 24

**5.3 Bylaw Enforcement Officer Report** – presented by Paul Macdonald – verbal report

Paul Macdonald reviewed that the Oxford Depot has been very busy in the past few months. An extra pickup was required over the holidays due to volume of recyclable material. A decline in the sorting efforts of recyclable materials has been noticed and improvement is needed. Despite some people being unhappy that bags are being looked at to ensure proper

sorting and that the depot card is required to be shown each time there has been a positive increase overall in the recycling efforts.

Concerning ATVs, it was reported that 4 wheelers have been used to walk dogs and reports are happening later at night.

Regarding dogs, there was one complaint of a dog chained outside for extended periods of time. The RCMP and SPCA are involved in this.

Paul has filled in for the crossing guard when needed.

#### **5.4 Administration Reports – presented by Linda Cloney. Pages 25 – 27**

Deputy Mayor McNutt thanked all town departments for their respective reports.

### **6. Council Committees and Boards Reports – Linda Cloney presenting**

#### **6.1 Update of upcoming Committee Meetings, Verbal report**

Linda reported that there have not been any meetings since the last council meeting due to the holidays and vacations.

However, there are a few council committee meetings coming up. All council committee meetings are open for the public to attend.

Tuesday, January 20, 2026, there will be a Police Advisory Board meeting in the Council Chambers at 6:00 PM.

Wednesday, January 21, 2026, at 6:00 PM at the Oxford Fire Department there will be a Public Information Session regarding the Source Water Protection Plan. Light refreshments and a chance to see and speak with subject matter experts (Town Planners, Dillon Consulting, Department of the Environment, Source Water Protection Committee members) regarding the plan and to gather input and offer information on the Source Water Protection Plan, zones of protection and other information including the possibility for property owners within zones to qualify for free water well testing as part of the Source Water Protection Plan. All property owners within the zones of protection have

received a letter of invitation and a map depicting the zones of protection for the information session.

Tuesday January 27, 2026, at 6:00 PM there is an Audit Committee Meeting in Council Chambers

**7. Items of discussion and correspondence**

7.1 nil

**8. Adjournment**

The meeting adjourned at 6:52 PM.

*per [Signature]*  
\_\_\_\_\_  
Deputy Mayor McNutt

*[Signature]*  
\_\_\_\_\_  
Stan McDougall, Admin Assistant

*02-11-2026*  
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Date Approved