



Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, October 29, 2025
Presiding Officer: Mayor Greg Henley
Councillors Present: Deputy Mayor Chrystal McNutt and Councillors: Carla Black, Brenton Colborne, Padraic Moore, and Paul Jones
Councillor Regrets: Olivia Sweet-Canning

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney (CAO) and Ruthann Brookins (Manager of Finance)

Presenters in attendance: Nil

Media in attendance: Mark Rushton, HelloOxford

Gallery in attendance: Nil

1. Call to Order – Welcome

Mayor Henley called the meeting to order at 6:00 PM and welcomed all in attendance.

2. Approval of Agenda

Moved by Councillor Black and seconded by Councillor McNutt to approve the agenda of the Special Council Meeting for Wednesday, October 29, 2025, be approved, as presented.

Motion Carried

3. In-Camera

3.1 - acquisition, sale, lease, legal, and security of municipal property

At 6:01 PM it was moved by Councillor Jones and seconded by Councillor Black to go in-camera to discuss the acquisition, sale, lease, and security of municipal property.

Motion Carried

At 6:49 PM it was moved by Councillor Colborne and seconded by Councillor Moore to come out of in-camera and resume the Special Council Meeting.

Motion Carried

At a previous Council Meeting it was inquired by Council to review the wages of Crossing Guard. The Personnel Committee had met and reviewed those wages and wages of other staff positions within the Town.

WHEREAS Council has determined that the following Town employee positions are significantly underpaid when compared to average salaries for the same or similar positions in comparable municipal units in Nova Scotia: Director of Public Works, Manager of Finance, and Chief Administrative Officer;

AND WHEREAS, in order to determine appropriate average salaries, Council has reviewed the Association of Municipal Administrators Nova Scotia Salary Survey 2024;

AND WHEREAS Council has further determined that in order to properly staff the Public Works Department of the Town, it is necessary to create the position of Public Works Foreman;

Moved by Deputy Mayor McNutt, seconded by Councillor Jones, and passed unanimously:

1. The position of Public Works Foreman for the Town is hereby created, and the Chief Administrative Officer is hereby authorized and directed to draft a

job description and commence the usual process to hire a qualified person for this position.

2. The annual salaries of the following positions shall be as follows:

Director of Public Works:	\$73,250.89 – effective as of date of new hire
Director of Finance:	\$77,525.84 – effective October 27, 2025
Chief Administrative Officer	\$94,491.78 - effective October 27, 2025
Public Works Foreman	\$57,595.20 – effective as of date of new hire

Motion Carried

Whereas Council has determined that the School Crossing Guard position is underpaid when compared to neighbouring municipalities for the same position.

Moved by Councillor Jones and Seconded by Deputy Mayor McNutt that effective Monday, October 27, 2025, Council approves the pay increase from minimum wage to a wage of \$18.50 /hour.

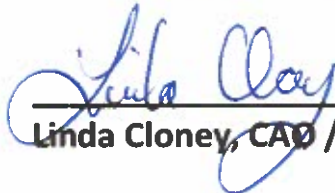
Motion Carried

4. Adjournment


The meeting adjourned at 6:51 PM



Mayor Greg Henley



Linda Cloney, CAO / Recording Secretary



Date Approved

