



Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, September 10, 2025
Presiding Officer: Deputy Mayor Carla Black
Councillors Present: Mayor Greg Henley, Brenton Colborne, Chrystal McNutt, Padraic Moore, and Paul Jones
Councillor Regrets: Olivia Canning-Sweet

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney (CAO), Stan McDougall (AdminAssistant / Recording Secretary), Marion Abbott (MPAL), Ruthann Brookins (Manager of Finance), Paul Macdonald (Bylaw Enforcement Officer), and Nick Purdy (Public Works Supervisor via Zoom).

Presenters in attendance: Bruce Rushton – Fire Chief and Kyle Purdy – Deputy Fire Chief of the Town of Oxford.

Media in attendance: Mark Rushton, HelloOxford

Gallery in attendance: Nil

*Nick Purdy left the meeting at 6:08 PM

*Bruce Rushton and Kyle Purdy left the meeting at 6:47 PM

*Marion Abbott left the meeting at 6:43 PM

1. **Call to Order**

At 6:20 PM, Deputy Mayor Black called the meeting to order and welcomed all in attendance and noted member Olivia Canning-Sweet has sent regrets.

2. Approval of Agenda, Pages 1 -2

Moved by Mayor Henley and seconded by Councillor Jones that the agenda of the Committee of the Whole Meeting for Wednesday, September 10, 2025, be approved, as presented.

Motion Carried

3. Approval of the Minutes – June 11, 2025, Pages 3 – 6

Deputy Mayor Carla Black, Chair, on Sept 10, 2025

4. Town Departments Reports

4.1 Public Works Department – presented by Nick Purdy, Public Works Supervisor, Via Zoom, *Pages 7 - 12*

4.2 Fire Department – presented by Bruce Rushton, Fire Chief and Kyle Purdy, Deputy Fire Chief, *Pages 13 - 14*

4.3 Municipal Physical Activity Leader (MPAL) Report – presented by Marion Abbot, MPAL, *Pages 15 – 16*

4.4 Bylaw Enforcement Officer Report – presented by Paul Macdonald
Page 17

4.5 Administration Reports – presented by Linda Cloney
Pages 18 – 25 – Administrative Assistant Report
Page 26 – Boards and Committees
Pages 27 – 28 – Deputy Mayor Policy

Deputy Mayor Black thanked all town departments for their respective reports.

5. Council Committees and Boards Reports – Linda Cloney presenting

5.1 Planning Committee Meeting – August 13

Pages 29 – 33 – Staff Report to Committee for recommendations

5.2 Public Works Committee Meeting – August 26 and September 2
Verbal presentation

It was discussed that the Public Works Committee met to discuss the setup of the Oxford Depot for better traffic flow, card inspection, recycling sort inspection and to discuss zero tolerance for verbal abuse at the Oxford Depot. Anyone verbally abusing staff at the depot will face a ban and removal of their Oxford Depot Card. Also, the sale of the surplus Kubota tractor was discussed.

5.3 Library Board, Pages 34 - 35

5.4 Cumberland Municipal Alcohol Project Committee, Page 36

5.5 Northern Region Waste-Resource Committee, Pages 37 – 43 – Cumberland Region Solid Waste Services Report

Deputy Mayor Black thanked all Council Committees and Boards for their respective reports.

6. Items of discussion and correspondence

6.1 Email from NS Accessibility Directorate, Department of Justice re: congratulations on compliance with the Accessibility Act., Pages 44 – 45

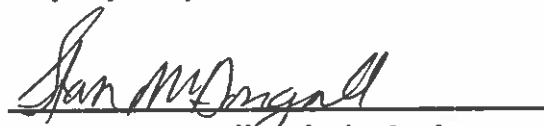
7. Adjournment

Prior to adjournment, it was noted that the next regular Council meeting date has been changed to Wednesday, September 17, 2025

The meeting adjourned at 6:58 PM.



Deputy Mayor Carla Black



Stan McDougall, Admin Assistant

10-09-2025

Date Approved

