



## Minutes of the Special Council Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, September 10, 2025  
**Presiding Officer:** Mayor Greg Henley  
**Councillors Present:** Brenton Colborne, Chrystal McNutt, Paul Jones, Deputy Mayor Carla Black, and Padraic Moore  
**Councillor Regrets:** Olivia Canning-Sweet

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney (CAO), Stan McDougall (Admin Assistant / Recording Secretary), Ruthann Brookins (Manager of Finance), Marion Abbott (Municipal Activity Leader), Paul Macdonald (Bylaw Enforcement Officer), and Nick Purdy (Public Works Supervisor via Zoom).

**Presenters in attendance:** Torben Laux (Planning and Development Officer)

**Media in attendance:** Mark Rushton - HelloOxford

**Gallery in attendance:** Bruce Rushton (Oxford Fire Chief), Kyle Purdy (Oxford Deputy Fire Chief)

\*Torben Laux left the meeting at 6:20 PM

### **1. Call to Order – Welcome**

Mayor Henley called the meeting to order at 6:01 PM and welcomed all in attendance and noted member Olivia Canning-Sweet has sent regrets.

## **2. Approval of Agenda**

Moved by Councillor Jones and seconded by Councillor McNutt to approve the agenda of the Special Council Meeting for Wednesday, September 10, 2025, be approved, as presented.

**Motion Carried**

## **3. Business**

### **3.1 *Public Participation Opportunity – Amendment to Municipal Planning Strategy and Land Use Bylaw***

Item 3.1 has been removed from the agenda as this was done on August 13, 2025

### **3.2 *Public Hearing – Amendment to Municipal Planning Strategy and Land Use Bylaw***

Torben Laux, Planning and Development Officer reviewed the Public Hearing – Development Agreement to Permit the Rezoning of Properties from Rural Development land to Main Street Mixed-Use Zone land.

Mayor Henley closed the public hearing after the presentation at 6:07 PM after the question asked if there were any questions. No questions from the public were presented.

### **3.3 *Amendment to Municipal Planning Strategy and Land Use Bylaw – second reading***

The owners of PID's: 25451550, 25210287, 25210204, 25373044, 25468497, and 25210261 have applied for an amendment to the zoning map, changing the currently zoned Rural Development Zone properties to a Main Street Mixed-Use Zone. To change the zoning from one use to another, the Municipal Planning Strategy requires an amendment to the Municipal Planning Strategy and Land Use Bylaw.

A public participation opportunity was held August 13th, 2025. No concerns were voiced. On August 13th, 2025, the Planning Advisory

Committee recommended that Council agree to amend the Municipal Planning Strategy and Land Use Bylaw.

On August 27, 2025, Council gave First Reading of the rezoning of the properties from Rural Development to Main Street Mixed-Use Zone and scheduled a public hearing for Wednesday, September 10 at 6 pm.

Moved by Councillor Jones and seconded by Deputy Mayor Black, that Council of the Town of Oxford give Second Reading of the rezoning of the properties from Rural Development to Main Street Mixed-Use Zone and to amend the Municipal Planning Strategy and the Land Use Bylaw to reflect the rezoning as presented.

**Motion Carried.**

#### **4. In-Camera**

##### **4.1- acquisition, sale, lease, legal, and security of municipal property**

At 6:10 PM it was moved by Councillor McNutt and seconded by Councillor Jones to go in-camera to discuss the acquisition, sale, lease, and security of municipal property.

**Motion Carried.**

At 6:18 PM it was moved by Deputy Mayor Black and seconded by Councillor Colborne to come out of in-camera and resume the Special Council Meeting.

**Motion Carried.**

## 5. Adjournment

The meeting adjourned at 6:20 PM

  
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Mayor Greg Henley

  
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Stan McDougall, Admin Assistant

2025-09-17  
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Date Approved