



## Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook  
Date: Wednesday, August 27, 2025  
Presiding Officer: Mayor Greg Henley  
Councillor Present: Councillors Brenton Colborne, Olivia Canning-Sweet, Paul Jones, and Chrystal McNutt.  
Councillors Regrets: Deputy Mayor Carla Black, and Padraic Moore

**A quorum was present throughout the meeting.**

**Staff in attendance:** Linda Cloney – CAO, and Stan McDougall - Admin Assistant (recording secretary).

**Gallery (media and public) in attendance:** Nil

Prior to call to order, Mayor Henley acknowledged all the hard work by the volunteer firefighters who have been battling wildfires.

**1. Call to Order**

Mayor Henley called the meeting to order at 6:00 PM.

**2. Approval of Agenda**

Moved and seconded to approve the agenda of the Regular Council Meeting for Wednesday August 27, 2025, be approved, as presented.

**Motion Carried**

**3. RFD – Approval of Revised 2025 / 2026 Boards and Committees**

Revisions to the 2025/2026 Boards and Committees were reviewed with Council.

Moved by Councillor Colborne and seconded by Councillor Canning-Sweet to approve the revisions to the 2025/2026 Boards and Committees as presented.

**Motion Carried**

4. **RFD 20250827-1 – Amendment to Municipal Planning Strategy and Land Use Bylaw**  
RFD 20250827-1 Amendment to Municipal Planning Strategy and Land Use Bylaw was reviewed with Council.

The Planning Committee met on August 13, 2025, and made a motion to recommend to the Council of the town of Oxford to approve the amendment to the Land Use Bylaw to rezone properties with PIDs: 25451550, 25210287, 25210204, 25373044, 25468497, and 25210261 from Rural Development land to Main Street Mixed-Use Zone land as submitted by Torben Laux, Planner and Development Officer.

Proposed rezoning would allow for future development opportunities.

Moved by Councillor McNutt and seconded by Councillor Jones that Council give First Reading of the rezoning of the properties from Rural Development to Main Street Mixed-Use Zone, and schedule a public hearing for Wednesday, September 10<sup>th</sup>, 2025, at 6:00 PM in Council Chambers.

**Motion Carried**


Prior to the adjournment of the meeting, Mayor Henley reviewed that the Town of Oxford has hired a Bylaw Enforcement Officer, Paul Macdonald, to assist town staff in enforcement of the bylaws.

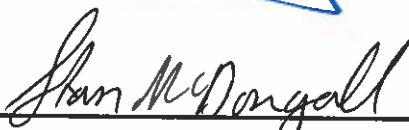
Mayor Henley further reviewed that the Town of Oxford is beginning to tighten recycling rules at the Transfer Station as new regulations are forthcoming which dictate that proper recycling and proper sorting must be enforced. A vote by town residents indicated a desire to stay with a Transfer Station instead of going to curb side so therefore proper sorting and recycling must be done to maintain it. Transfer Station cards are required for town residents to be able to use this service.



5. **Adjournment**

The meeting adjourned at 6:08 PM

  
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**Greg Henley, Mayor, Chair**

  
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**Stan McDougall, Admin Assistant**

2025-09-17  
**Date Approved**