



Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, March 12, 2025
Presiding Officer: Deputy Mayor Carla Black
Councillors Present: Olivia Canning-Sweet, Chrystal McNutt, Brenton Colborne, Mayor Greg Henley, and Paul Jones
Councillor Regrets: Padraic Moore

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney – CAO (via Zoom), Stan McDougall – Admin Assistant / Recording Secretary, Nick Purdy – Public Works Supervisor (via Zoom), and Marion Abbott (MPAL).

Presenters in attendance: Nil

Media in attendance: Mark Rushton - Hello Oxford/Radio for Hope Centre.

Gallery in attendance: Nil

1. **Call to Order**

At 6:00 PM, Deputy Mayor Carla Black called the meeting to order and welcomed Mark Rushton – Hello Oxford/Radio for Hope Centre in attendance in the Gallery.

2. **Approval of Agenda, Pages 1 -2**

Moved by Mayor Henley and seconded by Councillor Jones that the agenda of the Committee of the Whole Meeting for Wednesday, March 12, 2025, be approved, as presented.

Motion Carried

3. Approval of the Minutes – February 12, 2025, Pages 3 – 6



Deputy Mayor Carla Black, Chair, on March 12, 2025

4. Town Departments Reports

4.1 Public Works Department – presented by Nick Purdy (Public Works Supervisor – via Zoom), Pages 7 – 8

4.2 Fire Department – presented by Councillor McNutt.
Regrets by Bruce Rushton and Kyle Purdy, Pages 9 - 13

4.3 Municipal Physical Activity Leader (MPAL) Report – presented by Marion Abbott (MPAL), Pages 14 - 16

4.3 Administration Reports – presented by Linda Cloney
Pages 17 - 18 – Administrative Assistant Report
Pages 19 - 20 – Revenue Officer

Deputy Mayor Carla Black thanked all Town Departments for their respective reports.

5. Council Committees and Boards Reports – Presented by Linda Cloney

5.1 Accessibility Advisory Committee Report – Verbal report

Linda presented to the Committee of the Whole that on February 10, 2025, the Accessibility Advisory Committee met and welcomed new committee members, Padraic Moore and Teresa Ryan.

An accessibility report on the work of the committee regarding the Accessibility Plan for the Town of Oxford will be shared with the Council in the future.

The Accessibility Committee had also been notified that municipalities must provide an update to the Accessibility Plan prior for 2025. This will be

presented along with the updated Accessibility achievements report in the coming months.

5.2 Fire Department Committee Report – Verbal report

Linda presented to the Committee of the Whole that the process of the sale of the surplus firetruck is nearing completion. Payment has been received, and the final paperwork is being processed.

5.3 Town Buildings Committee Report – Verbal report

Linda presented to the Committee of the Whole that a joint meeting was held with the Town Buildings Committee, Public Works Committee, and the Source Water Protection Committee following the Committee of the Whole meeting on February 12, 2025. The main topic of the meeting was the Asset Management Plan and 2025-26 Budget priorities process. A follow-up meeting is being scheduled to review the Asset Management Plan which is currently in the update process. The meeting will focus on Identifying areas of priority for the upcoming budget. Areas of concern include source water protection, town buildings, and public works infrastructure.

Deputy Mayor Carla Black thanked all Council Committees and Boards for their respective reports.

6. Items of discussion and correspondence – presented by Linda Cloney

6.1 2024-25 NSCC Fall Student Award Update – Ben Trenaman and Haley Jacklin, Pages 21 - 28

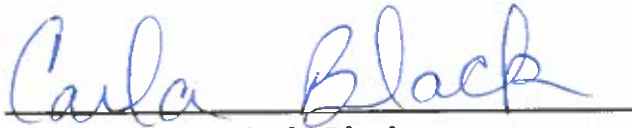
NSCC contribution awards included local resident Haley Jacklin. The end of contract for the NSCC, a five-year obligation, has been completed as of this year.

6.2 Draft Equity and Anti-Racism Plan – presentation to Council Pages 29 - 43

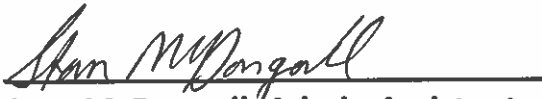
Linda encouraged the Council to review the draft plan included in the package and feedback on the plan and further discussion is scheduled for the next Council meeting.

7. Adjournment

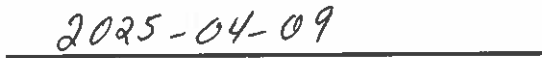
The meeting adjourned at 6:19 PM.



Deputy Mayor Carla Black



Stan McDougall, Admin Assistant



Date Approved