



## Minutes of the Committee of the Whole Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, February 12, 2025  
**Presiding Officer:** Mayor Greg Henley  
**Councillors Present:** Olivia Canning-Sweet, Chrystal McNutt, Brenton Colborne, Padraic Moore, and Paul Jones  
**Councillor Regrets:** Deputy Mayor Carla Black

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney - CAO, Ruthann Brookins – Manager of Finance, Stan McDougall – Admin Assistant / Recording Secretary, and Bruce Rushton – Fire Chief

**Presenters in attendance:** Nil

**Media in attendance:** Nil

**Gallery in attendance:** Giancarlo Piccin and Marion Abbott

### **Announcements Prior to the Call to Order**

Mayor Henley announced that a new portrait of King Charles III now hangs in the Council Chambers and a poster presented from the 2024 Food Summit is also hanging in the Council Chambers.

Following the Committee of the Whole meeting a Special Council Meeting would be held.

Heritage Day is Monday February 17, 2025, and information is available on our website. This year Heritage Day celebrates Nora Bernard, a Mi'kmaw activist.

Flag Day celebrating 60 years of the Canadian Flag is Saturday February 15, 2025. Mayor Henley encouraged all to fly the Canadian Flag this year.

**1. Call to Order – Welcome – Mayor Henley**

At 6:01 PM, Mayor Henley called the meeting to order and welcomed all in attendance in the Gallery.

**2. Approval of Agenda, Pages 1 -2**

Moved by Councillor Jones and seconded by Councillor McNutt that the agenda of the Committee of the Whole Meeting for Wednesday, February 12, 2025, be approved, as presented.

**Motion Carried**

**3. Approval of the Minutes – January 8, 2025, Pages 3 – 6**



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Mayor Henley, Chair, on February 12, 2025

**4. Town Departments Reports**

**4.1 Public Works Department** – presented by Linda Cloney, *Pages 7 – 8*  
Report filed with Council Package

**4.2 Fire Department Report** – presented by Bruce Rushton, *Page 9*  
Report filed with Council Package

**4.3 Administration Reports** – presented by Linda Cloney  
**Administrative Assistant Report, Pages 10 – 11**  
Report filed with Council Package

**Manager of Finance Report - including 3<sup>rd</sup> Quarter** - presented by  
Ruthann Brookins, *Pages 12 – 15* – Report filed with Council Package

Mayor Henley thanked all Town Departments for their respective reports and extended thanks to Fire Chief Bruce Rushton for the invitation to attend the Fire Department Banquet.

## **5. Council Committees and Boards Reports**

### **5.1 Recreation Commission Report – presented by Councillor McNutt**

Verbal report

Councillor McNutt mentioned that a Valentine's Day drop-in event took place on February 12, 2025, at the Oxford Fire Department. Local children made cards and crafts. Councillor McNutt thanked everyone who attended and the volunteers who helped with the event.

On Monday, February 17, 2025, Heritage Day was celebrated with a free skating event at the Oxford Arena from 2:00 PM to 4:00 PM. Attendees were reminded to wear helmets on the ice. There were games and other activities planned. Nelly's at the Rink was open, offering free hot chocolate and cookies. The warm room was available for face painting, crafts, and other fun activities.

Monthly workshops and other activities are in the planning stages.

### **5.2 All Saints Community Health Care Foundation Update – presented by Linda Cloney Verbal Report, Pages 16 - 17 – approved minutes**

Linda reminded everyone that, although the administrative assistant is currently attending the meetings on behalf of the town, a member of the public is encouraged to volunteer. The meetings are held every other month, travel expenses are covered, and the meetings usually last no longer than 2 hours.

### **5.3 Police Advisory Board Committee Update – presented by Linda Cloney Verbal Report, Pages 18 – 21 – RCMP Report - filed with Council Package**

Mayor Henley thanked all Council Committees and Boards for their respective reports.

**6. Items of discussion and correspondence – presented by Linda Cloney**  
**6.1 Correspondence to Minister Lohr, Municipality of Chester’s concerns regarding the Code of Conduct Policy, Pages 22 – 23**

Linda read the letter of correspondence to the Council.

**6.2 Press Release – NSFME Emphasizes Collaboration with Province on U.S. Tariff Concerns, Page 24**

Linda read the press release to the Council.

**6.3 Letter from Municipal Affairs re: reduction in inter-provincial trade barriers and to resource development support and follow up letter from Nova Scotia Federation of Municipalities, Pages 25 – 26**

Linda read the letters of correspondence to the Council.

Prior to adjourning the meeting, Mayor Henley announced that Monday February 17, 2025, was a Provincial holiday and the Town Office and Public Works Department would be closed that day

**7. Adjournment**

The meeting adjourned at 6:30 PM.

  
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Mayor, Greg Henley, Chair

  
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Stan McDougall, Admin Assistant

  
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Date Approved