



Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, November 13, 2024
Presiding Officer: Deputy Mayor Carla Black
Councillors Present: Mayor Greg Henley, Chrystal McNutt, Brenton Colborne, Padraic Moore, and Paul Jones
Councillor Regrets: Oliva Canning-Sweet

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney - CAO, Stan McDougall – Admin Assistant/recording secretary, Bruce Rushton – Fire Chief, and Nick Purdy – Public Works Supervisor (via Zoom)

Presenters in attendance: Nil

Media and Gallery in attendance: Mark Rushton - Hello Oxford/Radio for Hope Centre, Giancarlo Piccin, and Marion Abbott.

Bruce Rushton left the meeting at 6:15 PM.

1. Call to Order – Welcome


At 6:00 PM Deputy Mayor Carla Black called the meeting to order and welcomed all in attendance in the Gallery.

2. Approval of Agenda, Pages 1 – 2

Moved by Mayor Henley and seconded by Councillor Jones that the agenda of the Committee of the Whole Meeting for Wednesday, November 13, 2024, be approved, as presented.

Motion Carried

3. Approval of the Minutes – October 9, 2024, Pages 3 – 5



Deputy Mayor Carla Black, Chair, on November 13, 2024

4. Town Departments Reports

4.1 Public Works Department – presented by Nick Purdy, Public Works Supervisor, Pages 6 - 7

4.2 Fire Department – presented by Bruce Rushton, Fire Chief, Verbal report

4.3 Administration Reports – presented by Linda Cloney

Page 8 – Admin Assistant Report

Page 9 – Manager of Finance Report

4.4 MPAL / Recreation Commission Report – presented by Councillor McNutt, Page 10

Deputy Mayor Carla Black thanked all Town Departments for their respective reports.

5. Council Committees and Boards Reports – presented by Linda Cloney

5.1 Police Advisory Board

Pages 11 - 14 – April 1 – June 30, 2024, RCMP Report

Pages 15 - 18 – July 1 – September 30, 2024, RCMP Report

5.2 Accessibility Advisory Board, Pages 19 - 25 – May 27, 2024, approved minutes

Deputy Mayor Carla Black thanked all Council Committees and Boards for their respective reports.

6. Items of discussion and correspondence – presented by Linda Cloney

6.1 Cumberland Ramblers U11 B Donation / Sponsorship Request email.

Page 26

Linda Cloney discussed with the Committee of the Whole the sponsorship request letter that was received from JD Creighton. The letter requested the Town of Oxford to cover the cost of 1-2 ice times to help with financial stresses.

Direction from the Committee of the Whole that the Town of Oxford is to decline this request, as other requests like this had to be declined also.

The Committee of the Whole recommended to have the team contact the Arena Association for potential assistance.

6.2 Tax & Water Collection Policy – request for amendments

Active Tax & Water Collection Policy - Pages 27 - 34

Draft Amended Tax & Water Collection Policy - Pages 35 - 42

Linda Cloney discussed with the Committee of the Whole that because of this year's audit and the resulting management letter, the auditors recommended that management implement procedures to track and follow up on long-outstanding receivables longer than 1 year at a minimum.

As a result, the Tax and Water Collection Policy was reviewed and pending Council approval, the recommendations were amended to the policy by the inclusion of a Schedule A and Schedule B. Schedule A as amended, reflects the collection procedures for tax and Schedule B reflects the collection procedures for water.

Moved by Mayor Henley and seconded by Councillor Jones that the Committee of the Whole recommends Town Council to adopt the Tax and Water Collection Policy as amended.

Motion Carried

7. Adjournment

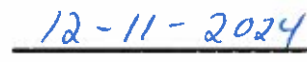
The meeting adjourned at 6:31 PM.



Deputy Mayor, Carla Black, Chair



Stan McDougall, Admin Assistant



Date Approved