



Minutes of the Regular Council Meeting

Place: Council Chambers, Zoom, streamed live to Facebook
Date: Wednesday, November 27, 2024
Presiding Officer: Mayor Greg Henley
Councillor Present: Deputy Mayor Carla Black and Councillors Paul Jones, Brenton Colborne, Chrystal McNutt, Olivia Canning-Sweet, and Padraic Moore
Councillors Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: Linda Cloney – CAO, and Stan McDougall - Admin Assistant (recording secretary).

Gallery (media and public) in attendance: Marion Abbott and Giancarlo Piccin.

Announcements before the call to order:

Mayor Henley reminded all in attendance in-person and listening via the livestream that the Oxford Christmas Parade is Friday November 29, 2024. It starts at 6:30 PM at the Department of Lands and Forestry building on Main Street.

1. Call to Order – Welcome

Mayor Henley called the meeting to order at 6:00 PM and welcomed all in attendance.

2. Approval of Agenda

Moved by Councillor Jones and seconded by Councillor McNutt, that the agenda of the Council Meeting for November 27, 2024, be approved, as presented.

Motion Carried

3. Approval of Minutes – October 30, 2024, Pages 2 – 9

Approved by 
Mayor Greg Henley, on November 27, 2024

4. Business

4.1 Selection of Boards and Committees

A draft copy of the Boards and Committees Report was reviewed with the Council in detail listing each Councillor and their chosen boards and committees.

Moved by Councillor McNutt and seconded by Councillor Canning to accept the Boards and Committees report as presented.

Motion Carried

a copy of the Boards and Committees report is filed in the Council Package

4.2 Appointment of an investigator for the Code of Conduct - verbal presentation

The requirement to hire an investigator for the Code of Conduct of Elected Municipal Council for the Town of Oxford was reviewed.

Preliminary search for an investigator has not yet been successful. An investigator should be hired as soon as it is possible. There is a requirement that they cannot have conflict of Interest with Town Council.

Consensus from Council was given to investigate the possibility of using the same solicitor that the Town of Amherst has contracted provided there is no conflict of interest and provided the fees are acceptable.

4.3 Amend Tax & Water Collection Policy

Linda recapped with Council that at the November 13, 2024, Committee of the Whole Meeting a motion was made to recommend to Council to accept the changes to the Tax and Water Collection Policy as it was presented. A copy of the changes is included in the Council Package.

Moved by Councillor Colborne and seconded by Councillor Jones to adopt the Tax and Water Collection Policy as amended.

Motion Carried

4.4 Sale of Surplus Equipment – 1989 Ford Cargo Low Tilt Fire Truck

The Town of Oxford is selling a surplus 1989 Ford Cargo Low Tilt Fire Truck now that the new fire truck had been purchased. In reaching out to other municipalities, a website was provided to help list the truck online to advertise it and potentially bring in successful bids. This would satisfy the requirement to advertise it publicly. Other means included contacting fire departments across Canada were discussed.

As this process is just getting started, Linda invited the Council to make a motion to allow staff to start the process of selling the surplus fire truck. To determine the fair market value of the truck and discuss the process of sale, a meeting with the Fire Department Committee would be scheduled. A tentative meeting was scheduled on Monday December 2, 2024.

Moved by Councillor Moore and seconded by Councillor Black to allow staff to start the process of selling the surplus 1989 Ford Cargo Low Tilt Fire Truck.

Motion Carried

5. Correspondence

Nil

6. In-Camera

6.1 acquisition, sale, lease and security of municipal property

At 6:16 PM it was moved by Councillor Black and seconded by Councillor McNutt to go in-camera to discuss the acquisition, sale, lease and security of municipal property.

Motion Carried

At 6:27 PM it was moved by Councillor Colborne and seconded by Councillor Black to come out of in-camera and resume the Special Council Meeting.

Motion Carried

Linda discussed the letter of offer from the Department of Natural Resources and Renewables, regarding Crown land that the Town of Oxford has interest in concerning the wellfield.

The Town of Oxford's Source Water Protection Plan is currently in development. The Province of Nova Scotia has been reviewing the offer for lands surrounding the Town of Oxford's wellfield. The first opportunity for the property immediately surrounding the wellfield in Mansfield was presented and the letter of offer was previously accepted.

The Source Water Protection Committee had discussed earlier that there are three zones of protection surrounding the wellfield. The initial letter of offer was for Zone 1 lands. This new offer is to extend the offer to include Zone 1 and 2 lands, offering more land to protect the wellfield from contamination.

Moved by Councillor McNutt and seconded by Councillor Moore that the Town of Oxford accepts the letter of offer for the sale of Crown lands and easements in favour of the Town of Oxford as presented by the Department of Natural Resources and Renewables dated November 4, 2024.

Motion Carried

Mayor Henley noted that these lands are to protect the Town of Oxford Wellfield from contamination and the Town of Oxford must pay the survey cost for these lands and the sum of \$1.00 for the land.

7. Adjournment

The meeting adjourned at 6:35 PM



Greg Henley, Mayor, Chair



Stan McDougall, Admin Assistant



Date Approved

