



Minutes of the Special Council Meeting

Place: Council Chambers, Zoom, streamed-live to Facebook
Date: Thursday September 19, 2024
Presiding Officer: Mayor Greg Henley
Councillors Present: Carla Black, Paul Jones, Chrystal McNutt, and Deputy Mayor Arnold MacDonald, Brenton Colborne
Regrets: Olivia Canning-Sweet

Staff in attendance: Linda Cloney - CAO, Ruthann Brookins - Manager of Finance, and Stan McDougall - Admin Assistant (recording secretary).

Presenter present: Emma Young – Baker Tilly Nova Scotia Inc (via Zoom).

Gallery present: Mark Rushton (via Zoom).

1. **Call to Order**

At 6:06 PM, Mayor Henley called the meeting to order.

Items #4 and #5 were added to the agenda before the start of the meeting.

2. **Approval of Agenda**

Moved by Councillor Jones and seconded by Councillor McNutt that the agenda of the Special Council Meeting for September 19, 2024, be approved, as presented.

Motion Carried

3. **Draft Financials 2023/2024 – Presented by Baker Tilley Nova Scotia Inc.**

Ruthann Brookins, Manager of Finance of the Town of Oxford, introduced Emma Young, from Baker Tilly Nova Scotia Inc. to the Council who presented the draft financial statements of 2023/2024 to the Council.

Moved by Councillor McNutt, and seconded by Councillor Colborne that the Oxford Town Council approve the 2023-2024 Non-Consolidated Financial Statements, and the Audited Consolidated Financial Statements as presented by Baker Tilly Nova Scotia Inc.

Motion Carried

Moved by Councillor McNutt and seconded by Deputy Mayor MacDonald that the Oxford Town Council transfer from the General Operating Fund \$306,276.00 for the year 2023-2024 to the Operating Reserve Fund. This amount includes the budgeted transfer amount of \$100,000.00.

Motion Carried

4. Appointment of Land Use Development Officer

Linda Cloney, CAO recommends that Council appoints Torben Laux as a Development Officer for the Town of Oxford. He will be working along side with Andrew Fisher, who is also a Development Officer for the Town of Oxford. Their office is in the Town of Amherst.


Moved by Councillor Jones and seconded by Councillor McNutt, that the Oxford Town Council appoint Torben Laux as a Development Officer for the Town of Oxford.

Motion Carried

5. Approval of the Minutes from Special Council Meeting on February 6, 2023

Housekeeping item - Linda Cloney, CAO, discussed with the Council that the minutes of the February 6, 2023, Special Council Meeting were not approved.

Approved by



Mayor Greg Henley, on September 20, 2024

6. **Adjournment**

The meeting adjourned at 7:46 PM



Mayor Greg Henley, Chair



Stan McDougall, Admin Assistant

10-30-2024

Date Approved

