



## Minutes of the Committee of the Whole Meeting

Place: Council Chambers, Zoom, streamed live to Facebook  
Date: Wednesday, February 14, 2024  
Presiding Officer: Deputy Mayor Arnold MacDonald  
Councillors Present: Mayor Greg Henley, Chrystal McNutt, Olivia Canning, Paul Jones, and Brenton Colborne  
Councillor Regrets: Carla Black

**Staff in attendance:** Linda Cloney - CAO, Stan McDougall - Admin Assistant (recording secretary), and Ruthann Brookins - Manager of Finance.

**Presenters in attendance:** Johnathan McClelland – CEO Cumberland Business Connector

**Press in attendance:** Mark Rushton, Six Rivers News

Johnathan McClelland left the meeting at 6:05 PM following his presentation.

### **1. Call to Order – Welcome**

At 5:45 PM, Deputy Mayor Arnold MacDonald called the meeting to order and welcomed all in attendance of the meeting.

### **2. Approval of Agenda, pages 1 – 2**

Moved by Mayor Henley and seconded by Councillor Jones that the agenda of the Committee of the Whole Meeting for Wednesday, February 14, 2024, be approved, as presented.

***Motion Carried***

### **3. Presentation**

#### **3.1 Cumberland Business Connector – Jonathan McClelland, CEO**

Johnathan McClelland presented an overview of the Cumberland Business Connector including an update on current activities of the Cumberland Business Connector.

The Cumberland Business Connector works closely with small businesses free of charge to provide advice and guidance and development of business plans, provide demographic and workforce status reports, and support industries in challenging times. Referrals to specific business support organizations and programs are also key support that the Cumberland Business Connector provides depending on individual business needs.

The Cumberland Business Connector provides nine to twelve workshops yearly for small businesses. For businesses with a high potential to grow, the Cumberland Business Accelerator Program provides extensive ongoing business advice and coaching through a business advisor who meets with the individual business every few weeks.

In conclusion, Johnathan reviewed with the Committee of the Whole that the Cumberland Business Connector would like to return to supporting the Town of Oxford as a full partner to proactively support Oxford businesses and its residents.

Mayor Henley confirmed that further discussion would need to be had with the Council on becoming a member of the Cumberland Business Connector and it would be a budget item for the upcoming 2024-25 budget year.

Deputy Mayor Arnold MacDonald thanked Johnathan McClelland for his presentation.

#### **4. Approval of the Minutes – January 10, 2024, pages 3 – 6**

**Approved by**



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**Deputy Mayor Arnold MacDonald, Chair, on Feb 14, 2024**

**5. Town Departments Reports,**

**5.1 Public Works Department – presented by Nick Purdy, Public Works Supervisor, *Page 7***

**5.2 Fire Department – presented by Bruce Rushton, Fire Chief and Kyle Purdy, Deputy Fire Chief, *Page 8***

**5.3 Municipal Physical Activity Report – presented by Councillor McNutt, *Pages 9 - 10***

**5.4 Administration Report – presented by Linda Cloney, CAO**  
*Pages 11 – 12 – Admin Assistant Report*  
*Pages 13 – 14 – Revenue Clerk Report*  
*Page 15 – Manager of Finance Report*

**5.5 Cumberland Region Solid Waste Management Report – February 2024 – verbal report presented by Linda Cloney, *Pages 16 – 17***

Deputy Mayor Arnold MacDonald thanked the Town staff for their respective reports.

**6. Council Committees and Boards Reports – presented by Linda Cloney**

**6.1 Accessibility Advisory Committee Report, *Verbal report***

**6.2 Police Advisory Board Report – includes RCMP Report**  
*Verbal report for Police Advisory Board Report, pages 18 – 22 – RCMP Report*

*Councillor Jones added that the OREC school entrance needs to be analyzed and discussed with authorities for the safety of students and residents picking up and dropping off students due to congestion, traffic flow and a risk to safety for all.*

**6.3 Policing Services Review Committee, Verbal report**

**6.4 Road Trails Act Committee, Verbal report**

Deputy Mayor Arnold MacDonald thanked all Committees and Boards for their respective reports.

**7. Items of discussion and correspondence – presented by Linda Cloney**

**7.1 Sponsorship Email and letter – Rylin Adams (Oxford Wildcats Bluenose Baseball), Page 23 – email from Lindsay Adams and Page 24 – Sponsorship Letter Request for Rylin Adams**

CAO Linda Cloney reviewed with the Committee of the Whole, a letter of request and an email regarding the sponsorship of Rylin Adams.

Consensus is that Council will provide promotional materials and post material on the social media (Facebook) pages as support for Rylin.

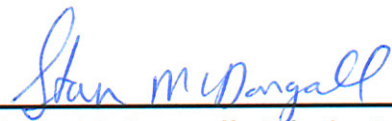
**8. Adjournment**

Before the adjournment, Deputy Mayor Arnold MacDonald reminded everyone that a Special Council Meeting would be held as soon as this meeting was adjourned.

The meeting adjourned at 6:45 PM.



**Deputy Mayor, Arnold MacDonald, Chair**



**Stan McDougall, Admin Assistant**

03-13-24

**Date Approved**