



## Minutes of the Regular Council Meeting

Place: Conducted through Zoom and streamed live to Facebook  
Date: Monday, September 20, 2021  
Presiding Officer: Deputy Mayor Wade Adshade  
Councillors present: Councillors: Brenton Colborne, Paul Jones, Arnold MacDonald, and  
Chrystal McNutt  
Regrets: Mayor Gregory Henley and Councillor Carla Black

***A quorum was present throughout the meeting.***

Staff in attendance: Town Clerk – Linda Cloney (recording secretary) and Senior Accountant – Ruthann Brookins

### **1. Call to order**

Deputy Mayor Adshade called the meeting to order at 6 pm.

### **2. Approval of Agenda**

Add to the agenda: 4.5 Northern Region Solid Waste Management Committee and 7a. In Camera – personal.

It was moved and seconded that the agenda of the Regular Town Council Meeting for September 20, 2021, be approved, as amended.

***Motion Carried***

### **3. Approval of Previous Minutes**

It was moved and seconded that the minutes of the Town Council Meeting for June 21, 2021, Special Town Council Session of the Joint Council Minutes for June 29, 2021, Special Town Council Minutes for August 3, 2021, Special Town Council Minutes for August 9, 2021, and the Special Town Council for August 30, 2021, be approved, as presented.

***Motion Carried***

### **4. New Business**

#### **4.1 Recognition of Truth and Reconciliation Day for non-union employees.**

This will be discussed In-Camera as this is concerning staff personnel.

#### **4.2 Municipal Fire Inspectors appointees**

The Office of the Fire Marshal reached out to the Town of Oxford to verify the status and appointments of all Fire Inspectors. Currently the Town of Oxford does not have any persons appointed. It is required under Section 19 (1) (b) of the Fire Safety Act that municipalities shall appoint a municipal fire inspector who shall carry out the inspections.

It was moved and seconded that the Town of Oxford appoint David Buell, Melissa Siddall and Thomas Trenholm as municipal fire inspectors for the Town of Oxford.

**Motion Carried**

#### **4.3 Proclamation – Right to Know Week**

It was moved and seconded that Deputy Mayor Adshade sign a proclamation on behalf of the Oxford Town Council proclaiming the week of September 27 – October 3, 2021, as Right to Know Week.

**Motion Carried**

PROCLAMATION  
RIGHT TO KNOW WEEK  
September 27 to October 3, 2021

WHEREAS the Town of Oxford has adopted the principles of openness, transparency, and accountability; and

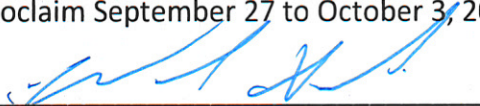
WHEREAS Part XX of the Municipal Government Act gives citizens a right of access to information in the custody or under the control of the Town of Oxford; and

WHEREAS access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and

WHEREAS a celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and

WHEREAS the Town of Oxford joins all other Canadian jurisdictions and democracies world-wide in acknowledging international Right to Know Week;

THEREFORE, be it resolved that I, Deputy Mayor Wade Adshade, Town of Oxford, do hereby proclaim September 27 to October 3, 2021, to be Right to Know Week in the Town of Oxford.

  
\_\_\_\_\_  
Wade Adshade, Deputy Mayor  
Town of Oxford

#### **4.4 Proclamation – Bullying Elimination Week**

It was moved and seconded that Deputy Mayor Adshade sign a proclamation on behalf of the Oxford Town Council proclaiming the week of September 20 – September 26, 2021, as Bullying Elimination Week.

#### **Motion Carried**

Whereas, September 20th-26th, 2021 has been declared “Bullying Elimination Week”. This event can be celebrated annually; and

Whereas, Bullying has always been a significant international dilemma that can lead to death for victims in extreme circumstances; and

Whereas, Bullying can impact the lives of children and adolescents of all ages. Also, the lifetime effects that victimization can lead to for former and current victims can be devastating to say the least; and

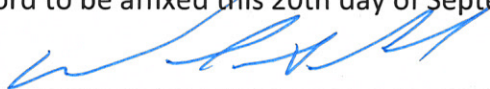
Whereas, there is hope for victims of bullying which is why this significant event is being proclaimed. “Bullying Elimination Week” proves that bullying victims are not alone in the world and that a lot of people care about what they are experiencing; and

Whereas, the onus is on all of the citizens of Canada and world-wide to be the positive change that is needed in this world in order to prove to bullying victims that there are millions of citizens globally who want to see bullying eliminated from society at all costs; and

Whereas, “Bullying Elimination Week” is an all-colour event in which all of the citizens of the world wear their colours of choice with pride in order to prove to bullying victims that they are not alone in the world, yet to also prove that victims can wear what they can proudly choose to wear without being afraid of what other citizens will think or say about them.

NOW THEREFORE, I, Deputy Mayor Wade Adshade, by the authority vested in me as Deputy Mayor of the Town of Oxford, hereby proclaim September 20th-26th, 2021 as “Bullying Elimination Week” in the Town of Oxford and I wholeheartedly encourage the residents of Oxford to help show their support for bullying elimination and bullying reduction events world-wide. Bullying is an important international issue which must be addressed as soon as humanly possible.

IN WITNESS THEREFORE, I have through the power of my hand caused the Seal of the Town of Oxford to be affixed this 20th day of September 2021.



---

Wade Adshade, Deputy Mayor  
Town of Oxford

#### **4.5 Northern Region Solid Waste Management Committee**

Councillor Colborne is unable to sit as the Oxford Council Member for the Northern Region Solid Waste Management Committee due to work commitments. There is now a vacancy for a Council Member to sit on this committee.

This will be discussed at the next Council meeting.

### **5. Reports**

#### **5.1 Public Works Report**

Due to the few recent unexpected expenses in public works, Council asked staff for a 6-month expense report regarding the Public Works Budget.

Council asked staff for a report regarding the sections of Town that will have patching. Staff will follow up with this in an email to Council.

#### **5.2 Finance Report**

There was discussion regarding the RCMP invoicing. The billing reflects an increase of 4.92% to the RCMP wages. As a result, Oxford did save \$7,000.00 due to the reduction of being billed for 3 members to being billed for 2.7 members.

#### **5.3 Fire Department Report**

Council commented on the successful Horse Pull event that was held in the Ball Park recently. The event had a lot of support.

It was moved and seconded to accept the reports as submitted.

***Motion Carried.***

### **6. Committee Updates**

#### **6.8 Recreation Commission Committee – CP Councillor McNutt**

There were seven successful summer camps this year, a very successful soccer program was delivered, and Oxford Minor Baseball also had a successful summer. Christmas Parade for Oxford is now in planning stages.

Deputy Mayor sent out a big thank you to the Recreation Commission for their hard work this year that created recreation for everyone.

It was moved and seconded to accept the reports as verbally presented.

***Motion Carried***

#### **7a. In-Camera – Personnel**

At 6:17 pm, it was moved and seconded to go in-camera to discuss Personnel

***Motion Carried.***

At 6:21 pm, it was moved and seconded to come out of in-camera and resume the Town Council Meeting.

**Motion Carried.**

It was moved and seconded to amend the Town of Oxford's Personnel Policy to include September 30<sup>th</sup>, the National Day for Truth and Reconciliation as a public holiday in the listing of recognized holidays

**Motion Carried.**

**7. Adjournment**

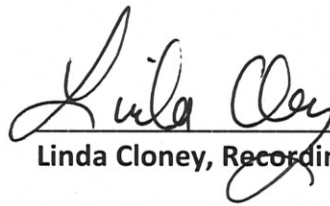
At 6:23 pm, it was moved and seconded that the meeting be adjourned.

**Motion Carried**



---

Wade Adshade, Deputy Mayor



---

Linda Cloney, Recording Secretary

