



## Minutes of the Special Town Council Meeting

Place: Conducted through Zoom  
Date: Monday, June 7, 2021  
Presiding Officer: Mayor Gregory Henley  
Councillors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, Paul Jones, Arnold MacDonald, and Chrystal McNutt  
Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: Senior Accountant, Ruthann Brookins and Town Clerk, Linda Cloney (recording secretary)

### **1. Call to Order**

Mayor Henley called the meeting to order at 6:15 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Special Town Council Meeting for June 7, 2021, be approved, as presented.

***Motion Carried***

### **3. Water Operating Budget 2021/22 – recommendation from audit committee – Councillor Black**

The Audit Committee met with staff and Financial Advisor, Ken Smith on May 20, 2021, and the Audit Committee reviewed the Water Operating Budget for 2021/22 in detail. As a result of the May 20<sup>th</sup> meeting, the Audit Committee recommends to the Oxford Town Council to approve the Water Operating Budget 2021/22 as presented.

It was moved and seconded that the Oxford Town Council approves the Water Operating Budget 2021/22 as presented.

***Motion Carried***

**4. Appointment of the Municipal Traffic Authority and Deputy Municipal Traffic Authority – Deputy Mayor Adshade**

The Town of Oxford currently does not have anyone appointed as the Municipal Traffic Authority and the Deputy Municipal Traffic Authority, therefore;

It was moved and seconded that Council appoint District Commander S/Sgt Craig Learning as the Municipal Traffic Authority and Corporal Clay Wortman as the Deputy Municipal Traffic Authority for the Town of Oxford.

**Motion Carried**

**5. In-Camera – acquisition, sale, lease, and security of municipal property**

At 6:18 pm, it was moved and seconded to go in-camera to discuss lease of municipal property.

**Motion Carried**

At 6:36 pm, it was moved and seconded to come out of in-camera and resume the Special Council Meeting.

**Motion Carried**

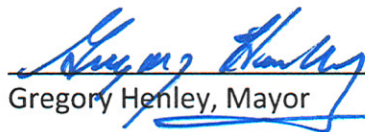
It was moved and seconded that Town Council enters into an agreement with the Oxford Community Centre Association for a grant in lieu of taxes and for this agreement to be sent to legal to be drafted.

**Motion Carried**

**4. Adjournment**

At 6:37 pm, it was moved and seconded that the meeting be adjourned.

**Motion Carried**

  
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Gregory Henley, Mayor

  
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Linda Cloney, Recording Secretary