



## Minutes of the Special Committee of the Whole Meeting

Place: Conducted through Zoom, streamed live to Facebook  
Date: Monday, May 10, 2021  
Presiding Officer: Mayor Gregory Henley  
Councilors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, Paul Jones, Arnold MacDonald, and Chrystal McNutt  
Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: Senior Accountant, Ruthann Brookins and Town Clerk, Linda Cloney (recording secretary)

Guests in attendance: Financial Advisor, Ken Smith

### **1. Call to Order**

Mayor Henley called the meeting to order at 6 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Special Committee of the Whole Meeting for May 10, 2021 be approved, as presented.

***Motion Carried***

### **3. 2021/2022 General Operating and Capital Budgets - discussion**

The revised budget from the Committee of the Whole (COW) meeting on May 3, 2021 left a surplus of \$67,500. Staff changed the patchwork \$9,500 from capital into the operating budget, as this is not capital item. The surplus presented tonight is \$58,000. It was directed to staff to add a contingency line with the Fire Department and Public Works.

*Council directed staff to divide the surplus equally between the Fire Department and Public Works respective contingency lines.*

If the Breathing Apparatus packs, for the Fire Department, are purchased and not eligible for the Covid Restart or through the Emergency Services Funding Grant, will this come out of the contingency line?

*Council directed staff to take the Breathing Apparatus line out of the Capital Budget and table this discussion to a future meeting.*

Sidewalks were added to the 2022/23 Capital Budget.

Roof repairs for the Oxford Pioneer Heritage Hall was added to the 2023/24 Capital Budget.

The Waverly Street to Water Street waterline replacement project was added to the 2023/24 Capital Budget.

The Black River Road waterline replacement project was added to the 2024/25 Capital Budget. There was discussion regarding the Department of Highways making brine affects the water service to those on Black River Road.

The James Street to Ellis Street waterline replacement project was added to the 2024/25 Capital Budget.

The video conferencing for the Town Hall was discussed. It was decided to table this to a future meeting.

The Oxford Arena will be open as a community run arena.


#### **4. 2021 Census**

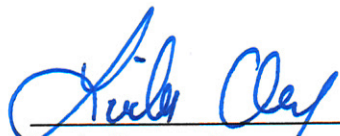
Mayor Henley expressed the importance, to the public, to fill out the Census.

#### **5. Adjournment**

At 6:40 pm, it was moved and seconded that the meeting be adjourned.

**Motion Carried**

  
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Gregory Henley, Mayor

  
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Linda Cloney, Recording Secretary