



Minutes of the Committee of the Whole Meeting

Place: Conducted through Zoom, (technical error and could not stream live to FaceBook)
Date: Monday, March 1, 2021
Presiding Officer: Mayor Gregory Henley
Councilors Present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, Paul Jones, Arnold MacDonald and Chrystal McNutt
Regrets: Nil

A quorum was present throughout the meeting.

Staff in attendance: Acting Town Clerk - Linda Cloney (recording secretary)

Presenter: Ericka Caissie – In the Works ~ A Social Enterprise Network!

Guest: Elizabeth Smith-McCrossin, MLA Cumberland North – in support of “In the Works ~ A Social Enterprise Network!”

1. Call to Order

Mayor Henley called the meeting to order at 6:10 pm.

2. Approval of Agenda

It was moved and seconded that the agenda of the Committee of the Whole Meeting for March 1, 2021 be approved, as presented.

Motion Carried

3. Approval of Previous Minutes

It was moved and seconded that the minutes of the Regular Committee of the Whole Meeting for February 1, 2021 be approved.

Motion Carried

4. Presentation – Ericka Caissie, In the Works ~ A Social Enterprise Network!

Ms. Caissie presented to Council their mission to support local youth who are recovering from addictions and mental health issues to engage in a healthier and satisfying life within

the community. The goal with Council tonight is to share some information regarding the “In the Works - A Social Enterprise Network!” project.

Outline of the program:

The plan is to offer a 16-week paid program for the participants. The participants will be selected to work for the Social Enterprise. While they work for the Social Enterprise, they will engage in refreshing essential skills. The participants will work for the Social Enterprise and produce things for the organization. The focus will be on healthy living. During the 16 weeks, 12 of those weeks the participants will be working at the Social Enterprise, the last 4 weeks is a work placement initiative.

This program can be helpful to the youth in the Cumberland County areas.

Currently, they are working on securing a space that is not only a hub for the participants that will be engaged in the program, but it will also be a place that the past and future participants to come and have access to resources and supports.

Following this presentation Ms. Caissie and Ms. Smith-McCrossin exited the zoom meeting.

5. New Business

5.1 Town Clerk System – information / discussion

There are three other towns that have the Town Clerk System – Clark’s Harbour, Stellarton and Lockeport.

Mayor Henley spoke with the Mayor of Clark’s Harbour and Stellarton to learn how the towns manage with the Town Clerk System.

Next steps for Council are to set up Committees for all departments. The purpose of this is to monitor the respective budgets and to act as a go to for Department Heads.

The Procurement Policy was discussed and noted that the Audit Committee is currently working on recommended revisions of the Procurement Policy for Council to consider.

5.2 Cumberland Public Libraries Brief Report – information / discussion

The new space for the library, in Oxford, is anticipated to open by the end of April 2021.

The library has a few maintenance issues that will need attention to before they can open. Staff will investigate those maintenance issues.

Councillors and staff members have been invited to book a tour of the new library space.

5.3 Budget Process Update – information / discussion

Mr. Ken Smith has been working with Ruthann regarding the budget and financial planning. The Audit committee will be meeting Mr. Smith on Thursday to discuss the budget process.

Budget numbers continue to come forward to Ruthann and now that the Statement of Estimates is close to completion, the budget is the priority focus for the Accounting Department.

5.4 Live Meetings - discussion

Council expressed in past zoom meetings that they would like to go back to the in-person meetings if it follows the COVID-19 safety regulations. They feel that the quality of meeting in-person is better than on zoom.

Staff presented different options that other municipalities use to host in-person meetings.

Council decided to start meeting in-person at the next Council Meeting – March 15, 2021. Staff is working on a solution to have the meetings broadcasted for the public.

5.5 Trails – information / discussion

Deputy Mayor Adshade presented to Council a request from Greg Nix, President of the Oxford Trails and Cumberland Trails.

Oxford Trails and Cumberland Trails are working on a grant to fix up a trail from the Black River Road bridge to the Subdivision. This trail will cross over a piece of land owned by the Town.


The trails committees require a letter to give permission the use of the existing trail and to upgrade it for hiking, cycling and non-motorized enjoyment.

Council is in support of providing a letter for permission to use the existing trail, but letter details that there is infrastructure in that area and to be certain that the trails are covering the liability. Staff is directed to draft a letter for the Mayor to sign on behalf of Town Council.

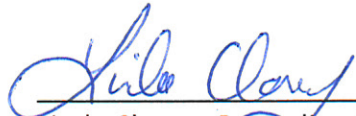
6. Adjournment

At 7:20 pm, it was moved and seconded that the meeting be adjourned.

Motion Carried



Gregory Henley, Mayor



Linda Cloney, Recording Secretary