



Minutes of the Regular Council Meeting

Place: Conducted through Zoom Live to Facebook
Date: Monday, 16 February 2021
Presiding Officer: Mayor Gregory Henley
Councillors present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, and Paul Jones
Regrets: Nil

A quorum was present throughout the meeting.

Council Members Elect in attendance: Arnold MacDonald and Chrystal McNutt
Presenter: Mike Johnson, REMC Cumberland

Staff in attendance: Deputy Clerk – Linda Cloney (recording secretary)

1. Call to order

Mayor Henley called the meeting to order at 6:00 pm and gave a warm welcome to the Council Members Elect.

2. Approval of Agenda

It was moved and seconded that the agenda of the Regular Town Council Meeting for February 16, 2021 be approved, as presented.

Motion Carried

3. Approval of Previous Minutes

It was moved and seconded that the minutes of the Town Council Meeting for 18 January 2021, Special Town Council Minutes for 01 February 2021 and Special Town Council Minutes for 04 February 2021 be approved, as presented.

Motion Carried

4. Council Swearing In Ceremony

4.1 Swearing in and Code of Conduct – Councillors Elect Arnold MacDonald and Chrystal McNutt: Mayor Gregory Henley

Mayor Henley witnessed the Oath of Office and the Code of Conduct Declaration for Councillors Elect MacDonald and McNutt.

Both members were congratulated on taking their oaths and becoming part of the Oxford Town Council.

5. Presentation

5.1 Elected Official Training – Presentation by Mike Johnson, REMC Cumberland

Mr. Johnson provided a short brief on the upcoming training for councillors regarding their role as a councillor during an emergency or disaster.

Mr. Johnson will investigate if the course can be recorded and/also coordinate another course during an evening time to allow the Councillors some flexibility with their schedules.

Following this presentation, Mr. Johnson exited the zoom meeting.

6. New Business

6.1 Budget Process Update – Discussion

The staff have received a few contacts regarding financial services to assist with the budgets and 5-year financial plan.

The staff are currently working with Department Heads and Council regarding the budget needs and desires.

The staff did meet with the Audit Committee and received feedback towards the budgets. When the draft budgets are prepared, the audit committee will review them for their recommendations before presenting to Council.

6.2 Library Update – Discussion

The Town of Oxford secured a portion of the Paperweight Fitness facility on 111 Rideau Street, Oxford to house the Library. A 3-year lease has been established with the Paperweight Fitness Inc. The Town is looking forward to the opening of the Library later this Spring.

6.3 Insurance Update – Discussion

Arthur J. Gallagher Canada Ltd., the Town's insurance Broker, is satisfied with the Liability Insurance arrangements that was applied on the Arena by the Lions.

6.4 Police Advisory Board Minutes – Information/Discussion

Councilor Adshade advised Council that the Police Advisory Board is recommending an intersection study proposal to be added to the 2021/2022 budget.

6.5 Audit Committee Minutes – Information/Discussion

Councilor Black advised Council that the Audit Committee recognizes that the main priority is the budget and financial assistance for the office.

7. Reports

It was moved and seconded to accept the reports as submitted.

Motion Carried

8. Correspondence

8.1 Coldest Night of the Year

Mayor Henley read the letter aloud for Council and the public. Mr. Keith Hunter is a member of a team that is taking part of the Coldest Night of the Year Event. This event is in support of those that are homeless or at risk of homelessness. Mr. Hunter is representing Cumberland County. CNOY.ca is the website for more details regarding this event and it is set up to accept online donations.

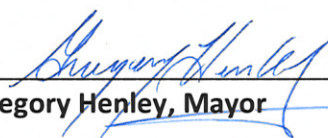
8.2 Letter from Municipal Affairs and Housing

This letter gave details on the Safe Restart Funding the Town of Oxford had received.

9. Adjournment

At 6:20 pm, it was moved and seconded that the meeting be adjourned.

Motion Carried



Gregory Henley, Mayor



Linda Cloney, Recording Secretary

