



## Minutes of the Regular Council Meeting

Place: Conducted through Zoom Live to Facebook  
Date: Monday, 18 January 2021  
Presiding Officer: Mayor Gregory Henley  
Councilors present: Deputy Mayor Wade Adshade, Carla Black, Brenton Colborne, and Paul Jones  
Regrets: Nil

***A quorum was present throughout the meeting.***

Staff in attendance: Deputy Clerk – Linda Cloney (recording secretary)

### **1. Call to order**

Mayor Henley called the meeting to order at 6:00 pm.

### **2. Approval of Agenda**

It was moved and seconded that the agenda of the Regular Town Council Meeting for January 18, 2021 be approved, as presented.

***Motion Carried***

### **3. Approval of Previous Minutes**

It was moved and seconded that the minutes of the Town Council Meeting for 21 December 2020 be approved, as presented.

***Motion Carried***

It was moved and seconded that the minutes of the Special Town Council Meeting for 11 January 2021 be approved, as presented.

***Motion Carried***

### **4. New Business**

#### **4.1 Temporary Borrowing Resolution: Duke Street Watermain Replacement – recommendation from Committee of the Whole**

It was moved and seconded that the following resolution be adopted.

**WHEREAS** Section 66 of the Municipal Government Act provides that the Council of the Town of Oxford, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

**WHEREAS** the Council of the Town of Oxford has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

**WHEREAS** the Council of the Town of Oxford has determined to borrow the aggregate principal amount of Six Hundred and Sixty-Three Thousand Dollars (\$663,000) for the purposes of Duke Street Watermain Replacement.

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Oxford borrow a sum or sums not exceeding Six Hundred and Sixty-Three Thousand Dollars (\$663,000) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

**THAT** the sum be borrowed by the issue and sale of debentures of the Council of the Town of Oxford to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding Six Hundred and Sixty-Three Thousand Dollars (\$663,000) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

***Motion Carried***

**4.2 Audit Committee Member Vacancy – Recommendation from Personnel Committee**

Personnel Committee recommended to Council to appoint Dave Clark as a member of the public for the Audit Committee.

It was moved and seconded that Town Council approve the recommendation from the Personnel Committee and appoint Dave Clark as a member of the public for the Audit Committee.

***Motion Carried.***

#### **4.3 Police Advisory Board Vacancy**

Personnel Committee recommended to Council to appoint Josephine MacDonald as a member of the public for the Police Advisory Board Committee.

It was moved and seconded that Town Council approve the recommendation from the Personnel Committee and appoint Josephine MacDonald as a member of the public for the Police Advisory Board Committee.

***Motion Carried***

#### **4.4 Habitat for Humanity Builds – Oxford Update**

Mayor Henley reported to Council that Habitat for Humanity has plans to proceed the third build in Oxford, on Little River Road, starting April 1, 2021.

#### **4.5 Insurance Update**

The insurance company, for the Town of Oxford, has received a copy of the signed Arena Agreement, as per their request.

Nothing more to report.

#### **4.6 Special Election Update**

The Special Election voting started January 18, 2021 at noon. As of 4:30 pm, on January 18, forty-three people had voted.

Council commented that the tele-voting was muffled. Staff will follow up.

### **5. Reports**

#### **5.1 Public Works Report**

The operation and maintenance manuals for water treatment and wastewater treatment are due in February from Dillon Consulting. Council wants to know if that was a budgeted amount. Staff will follow up.

#### **5.2 Finance: General Operating and Water Utility Budget Variance Reports**

Reviewing the report, Council had a discussion regarding a spending freeze on all discretionary spending.

It was moved and seconded to cease all discretionary spending until the end of the fiscal year.

***Motion Carried***

### **5.3 Fire Report**

Council had a general discussion regarding the Fire Budget being reached. Staff advised Council that communication was sent to the Fire Chief regarding this issue.

### **5.4 Community Economic Development Report**

In the report, staff requested to spend up to \$125.00 of the 20-21 Community Economic Development promotion budget towards the Poetry Festival videographer. Council denied this request as the motion to suspend all discretionary spending has been applied.

It was moved and seconded to accept the reports as submitted.

***Motion Carried***

### **6. Adjournment**

At 6:19 pm, it was moved and seconded that the meeting be adjourned.

***Motion Carried***

  
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Gregory Henley, Mayor

  
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Linda Cloney, Recording Secretary