



Town of Oxford  
**Committee of the Whole**  
Council Chambers and Zoom  
Wednesday, May 14, 2025  
6:00 pm

## **AGENDA**

1. Call to Order

2. Approval of Agenda

*Pages 1 -2*

3. Presentations

3.1 YREACH Program - presenter Anas Alawar, YMCA Immigrant Services –  
Settlement Staff  
*verbal presentation*

3.2 “Give me a reason to stay” Understanding Youth Outmigration in Rural Nova  
Scotia – presenter Hailie Tattrie, PhD Candidate, Sociologist  
*Pages 3 - 17 – a copy of the presentation*

4. Approval of the Minutes – April 9, 2025

*Pages 18 - 22*

5. Town Departments Reports

5.1 Public Works Department – presented by Nick Purdy, Public Works  
Supervisor

*Pages 23 - 24*

5.2 Fire Department – presented by Bruce Rushton, Fire Chief and Kyle Purdy,  
Deputy Fire Chief

*Page 25*

5.3 Municipal Physical Activity Leader (MPAL) Report – presented by Marion Abbot, MPAL  
*Pages 26 - 28*

5.4 Administration Reports – presented by Linda Cloney  
*Pages 29 - 30 – Administrative Assistant Report*

6. Council Committees and Boards Reports

6.1 All Saints Community Health Care Foundation Committee – Stan McDougall  
*Pages 31 - 35 – Approved March 26, 2024, AGM Minutes*  
*Pages 36 - 37 – Approved March 26, 2024, Special Board Meeting*  
*Pages 38 - 39 – Approved March 11, 2025, Minutes*  
*Page 40 – April 29, 2025, Regular Board Meeting, AGM and Special Meeting Highlights*

6.2 Police Advisory Board – Linda Cloney  
*Pages 41 - 44 – Approved January 21, 2025, Minutes*  
*Pages 45 - 48 – RCMP Report – January 1 – March 31, 2025, Quarter*

6.3 Communities in Bloom Meeting – Linda Cloney  
*Verbal Report*

7. Items of discussion and correspondence  
Nil

8. Adjournment

**“Give me a reason to stay”**

**Understanding Youth Outmigration in  
Rural Nova Scotia**

Hailie Tattrie

PhD Candidate

[hailie.tattrie2@msvu.ca](mailto:hailie.tattrie2@msvu.ca)





# Land Acknowledgement

# Introduction

- **Hailie Tattrie (she/her)**
- **Educational Sociologist**
- **Ph.D. candidate in Educational Studies, Master of Arts in Sociology, Bachelor of Arts with an honours in Sociology and minor in Political Science**
- **Have lived in Mi'kma'ki my entire life. I grew up in Oxford NS**
- **I worked for the Municipality of Cumberland in the past**
- **Years of experience in research**

*Cumberland County is located in the Canadian province of Nova Scotia, close to the New Brunswick border. Cumberland County is made up of the Municipality of the County of Cumberland, two incorporated towns (Amherst and Oxford) and two Villages (Pugwash and River Hebert). According to Statistics Canada (2022) the population of Cumberland County, as of 2021, is 30,538, with the approximate size of the county being 4,248km<sup>2</sup> (Department of Municipal Affairs and Housing, 2019/20). This case study is a collaboration between Mount Saint Vincent University researchers, Mitacs, the Municipality of the County of Cumberland, the Town of Amherst, and the Town of Oxford in their mission to identify innovative solutions to engage youth in their communities and to better understand youth outmigration.*



# Mitacs

"Mitacs empowers Canadian innovation through effective partnerships that deliver solutions to our most pressing problems. By driving economic growth and productivity, we create meaningful change to improve quality of life for all Canadians."

Mitacs is a nonprofit national research organization



A magnifying glass with a black handle and frame is positioned over a document. The word "Research" is written in a large, bold, black serif font and is centered within the lens of the magnifying glass. The background of the document is slightly blurred, showing some text like "The E...", "Earth. We...", "places of strate...", "and will disc...", "collaboration...", "Will also d...", "sures on...", "Last time...", "meeting", "ce and h...".

# Research

## Research question

How do schools influence youth outmigration from rural communities, and what role can and should local governments take regarding schools and youth outmigration?



# Methodology

# Ethics, Reciprocity, Reflexivity, & Relationships

As researchers it is important for us to reflect on reciprocity (Scott & Garner, 2013). Moreover, we must ask ourselves **“What is ‘in it’ for individuals who provide the life narratives?”** (Scott & Garner, 2013, p.314). These individuals who will be providing narratives and sharing their own stories in my research should have something to gain from this experience.



# Research participants

Research participants are youth who reside in the County of Cumberland in Nova Scotia, Canada.

Youth ages 12-19 who reside within Cumberland County.

Service providers in Cumberland County; Schools Plus, Cumberland Community Youth Development Centre, Restorative Justice, Homeless Liaisons, Coaches, School Councillors, and more.



# Limitations

- **Ethics Approval**
- **Accessing the schools**
- **Youth engagement**

# Research process so far...

- In the summer of 2024 (into the fall), youth service provider interviews were conducted.
- Ethics application was submitted to schools in June, did not hear back until the end of December, making it difficult to schedule interviews before the winter break
- Checked back in with schools in the new year and am in the process of scheduling a focus group in Pugwash.
- I have been focusing on analyzing the literature and transcribing interviews

# Findings... so far!

- **Transportation is a top issue**
- **Need for a 3rd space**
- **Poverty & Homelessness**
- **Drugs**
- **Lack of funding and training for youth workers**

# Contributions

- Municipality to be recognized as a trailblazer
- Could bring more research & funding to the area
- Informs policy and program development
  - which can help to retain youth in the area
- Research to be presented at conferences (accepted to one in June in Quebec City and another in Toronto x2)
- More researchers and youth in the county = more \$ in local economy
- More researchers and programs in county = more job opportunities
- Fruitful opportunities to partner with MTA & NSCC

# Book

- I am working to publish my findings into a book
- I am working with the Cumberland archives to give a background on the county as well

# Questions?

[hailie.tattrie2@msvu.ca](mailto:hailie.tattrie2@msvu.ca)



## Minutes of the Committee of the Whole Meeting

**Place:** Council Chambers, Zoom, streamed live to Facebook  
**Date:** Wednesday, April 9, 2025  
**Presiding Officer:** Deputy Mayor Carla Black  
**Councillors Present:** Olivia Canning-Sweet, Brenton Colborne, Mayor Greg Henley, Padraic Moore, and Paul Jones  
**Councillor Regrets:** Chrystal McNutt

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney – CAO, Ruthann Brookins (Manager of Finance), Stan McDougall – Admin Assistant / Recording Secretary, and Nick Purdy – Public Works Supervisor (via Zoom).

**Presenters in attendance:** Nil

**Media in attendance:** Mark Rushton - Hello Oxford/Radio for Hope Centre (via Zoom)

**Gallery in attendance:** Nil

### 1. Call to Order

At 6:00 PM, Deputy Mayor Carla Black called the meeting to order and welcomed Mark Rushton – Hello Oxford/Radio for Hope Centre in attendance in the Gallery.

### 2. Approval of Agenda - Pages 1 -2

Moved by Mayor Henley and seconded by Councillor Jones that the agenda of the Committee of the Whole Meeting for Wednesday, April 9, 2025, be approved, as presented.

**Motion Carried**

### 3. Presentation

3.1 **Cumberland Chamber of Commerce** - presenter Beth Peterkin, General Manager, Pages 3 – 12 – copy of the presentation

Deputy Mayor Black introduced Beth Peterkin, General Manager of the Cumberland Chamber of Commerce and thanked her for her presentation.

- 3.2 Cumberland Forestry Advisory Committee (CFAC)** – presenter Ron Furlong, Secretary / Treasurer for CFAC, Pages 13 – 24 – copy of the presentation

Deputy Mayor Black introduced Ron Furlong, General Manager of the Cumberland Chamber of Commerce and thanked him for his presentation.

**4. Approval of the Minutes – March 12, 2025, Pages 25 – 28**

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Deputy Mayor Carla Black, Chair, on April 9, 2025

**5. Town Departments Reports**

- 5.1 Public Works Department** – presented by Nick Purdy, Public Works Supervisor via Zoom, Pages 29 – 31
- 5.2 Fire Department** – presented by Bruce Rushton, Fire Chief, Pages 32 – 33 (Deputy Chief Kyle Purdy sent regrets).
- 5.3 Municipal Physical Activity Leader (MPAL)** – presented by Councillor Canning-Sweet, Pages 34 – 37 (Marion Abbott, MPAL sent regrets).
- 5.4 Administration** – presented by Linda Cloney  
Pages 38 - 40 – **Administrative Assistant Report**  
Pages 41 - 42 – **Revenue Officer**

Deputy Mayor Black thanked all town departments for their respective reports.

## 6. Council Committees and Boards Reports

### 6.1 **Equity, Diversity & Inclusion Advisory Committee** – Councillor Canning-Sweet, Pages 43 – 46 – Approved January 15, 2025, Minutes

Councillor Canning presented that Emma Brown has accepted the position of Vice Chair for the committee. The committee has also made thorough revisions and updates to the Equity and Antiracism plan that had been adopted by the Council on March 26, 2025. The next steps for the committee will be to begin the implementation of the Equity, and Antiracism plan.

Councillor Moore also reviewed that April 9, 2025, is the International Day of Pink – Pink Shirt Day for Inclusion and Diversity to help eliminate bullying and discrimination in all forms.

### 6.2 **All Saints Community Health Care Foundation Committee** – Stan McDougall, Pages 47 - 48 – Approved January 14, 2025, Minutes

Stan presented that improvements are underway in Springhill with new beds, two stepper exercise machines and an ice and water machine for the rehabilitation ward. Stan has also volunteered to be on their nominating committee of the Foundation as well.

### 6.3 **Northern Region Solid Waste Committee** – Linda Cloney Pages 49 - 50 – Approved January 17, 2025, Minutes

Linda reviewed that a meeting was held on March 14 and Councillor McNutt had attended this meeting and Linda would present the report to Council. Of the items discussed at the meeting were the status of the EPR for Packaging, Paper Products and packaging like products (EPR for PPP).

Staff are actively involved in attending meetings for Circular Materials. Researching items for recycled materials that are being picked up from Fero. Staff will soon be presenting to the Council whether to opt-in or opt-out of the Circular Materials. Due to the difference in Oxford having a transfer station and not curb-side, this process will look different than the rest of the municipalities.

### 6.4 **Regional Emergency Measures Organization Advisory Committee (REMO)** – Linda Cloney, Verbal Report

A meeting was held at the Oxford Town Hall on March 19, 2025. Steven Wood, the Regional Emergency Management Coordinator discussed Oxford's flood planning. Steven has been working on a few other plans for other municipalities and will be assisting Oxford with its flood plan afterward.

Staff are currently signed for future training for evacuation plans and communications including operation "Nova Charlie", testing the new lines of communication.

#### **6.5 Communities in Bloom Meeting – Deputy Mayor Black, Verbal Report**

The committee met on March 24, 2025, and the committee is still seeking volunteers. Projects for this year included garden tours, replacement of garden boxes, sponsorship for flower baskets, painting rocks, "seedy-Saturday", transplant spot, teaching sessions for the community and entry into the Provincial program for Communities in Bloom is being applied for (noncompetitive) which includes networking and resources.

Mayor Henley discussed that an offer for sponsorship of two flower baskets in South Oxford has been brought forward.

Councillor Jones inquired if there was funding or a plan to restore some of the trees that used to line Main Street. Also, some planting around the Cenotaph to restore greenery would be welcomed. Discussion around where the trees could be placed.

Councillor Moore discussed that grants could be applied for when Main Street project is completed for green initiatives which may aid in the planting of more greenery along Main Street.

#### **6.6 Accessibility Advisory Committee Meeting – Linda Cloney, Verbal Report**

A working group session was held on March 31, 2025, to work on the report card and action item list on the progress of the Accessibility Plan, which will be presented to the Council at a future meeting once email votes are gathered for approval to present.

### **7. Items of discussion and correspondence**

Nil

## 8. Adjournment

The meeting adjourned at 7:00 PM.

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**Deputy Mayor Carla Black**

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**Stan McDougall, Admin Assistant**

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**Date Approved**

DRAFT

## **Public Works Report April 2025**

Weekly Water samples.

Monthly Lagoon samples.

Weekly water checks.

Weekly garbage collection.

Cleaned lift station floats.

Filled potholes around town, please report them using our online request forms or in person at the town hall.

Removed seats at Theatre for accessibility standards.

Quarterly water meter reads.

Cleared storm drains around town.

Removed ice at the arena.

Salted streets and walkways as needed.

Monthly greasing of all equipment.

Removed damaged garden boxes.

Monthly generator checks, started, and oils and fuel checked.

Repaired water leak on old tank road.

Investigated water leak on Pugwash Road.

Washed all equipment and vehicles.

Dump truck to Truro for repairs.

Restored water services to a resident.

Water meter repairs and replacement.

Customer service request forms completed.

Pumped out valve chambers around town.

Ditching on Water Street and Birchwood Road.  
House closing water meter reads.  
Installed benches and garbage cans.  
Installed ballfield items.  
Street sweeping.  
Ride on mowers serviced for mowing season.  
Serviced whipper snippers for the season.  
Push fill piles back at sand pit.  
Received chlorine cylinders at chlorine building.  
Raised and lowered flags.  
Removed salters off equipment.  
Gathered salt bins, rinsed and put away for the season.  
Installed new water line at 62 Waverly Street.  
Repaired the door handle at the library.  
Installed new fan cover at the library.

Respectfully submitted,

**Nick Purdy**

**Public Works Supervisor**

**902-397-3002**

The fire department has responded to 9 emergency calls in April...*50 calls since Jan 1<sup>st</sup>.*

- 2 Motor Vehicle Collisions
- 2 Medical Calls
- 1 call for smoke sighting
- 2 Structure Fires
- 2 vehicle fires
  
- 1 Calls in Town
- 2 Calls in our coverage area
- 6 call assisting other departments (mutual aid)
- Note – 4 calls were on highway 104

#### Training:

We had our regular training session last Thursday evening. We trained with drafting from ponds, pumper relay, hi-vol hose lays, and pumping to the Springhill Ladder truck. We had approximately 1200 feet of 4” hi-vol hose in use flowing water from trucks 1 & 2 to our new truck then to the Springhill Ladder truck. This is a lot of work to set up and just as much to clean up once we are done.

On the weekend of May 3<sup>rd</sup> & 4<sup>th</sup> we hosted training through the Nova Scotia Firefighters School. We had 10 of our members along with 5 from Springhill and 1 from Collingwood participate in 2 training sessions.

- Saturday - Anhydrous Ammonia Response.
- Sunday -Traffic Management.

A couple of reminders for residents...

*Wildland fire season is now in place...some areas of the province have already had grass fires.  
DNNR – wildland fire season started March 15<sup>th</sup> ...permits are required if you plan to burn.*

*We had our first woods fire last week...thank you to DNNR, Pugwash Fire, Collingwood fire for their assistance on scene and to Springhill fire for standing by for us.*

*We have our annual horse pulls coming up on June 14<sup>th</sup>.*

Respectfully submitted,

Fire Chief, Bruce Rushton  
Deputy Chief, Kyle Purdy

## MPAL Report

Hello! Happy May!

### **April Recap**

We had 52 children and over 100 adults attend our Easter Games. We had 17 volunteers who were a mix of high school students, middle-aged people, and seniors, which was an amazing combination of energy and experience. The arena worked perfectly for the event, and it was just a great time of community and fun.

I closed the Spring Rec Programs Registration, and we ended up with 86 registered.

Craft Club started two weeks ago, and you can see some of their sweet creations in the town hall lobby (on the all-season tree and hanging from the window) and in the garden.

Indoor Soccer started Friday afternoon, generously led by Anas from YReach. The group of 14 played nonstop for the entire allotted time of 2 hours. I successfully inflated the soccer balls - a huge achievement for someone who doesn't play sports! (Baha!)

Basketball, Floor Hockey and Creative Play will have begun at the time of this reading. We're lucky to have Mike Hudson leading the basketball, and I'm still looking for an adult to guide the floor hockey.

This entire experience has proven to me that the community is excited and eager to engage with rec programming—yay!

Chrystal kindly led the Volunteer Week recognition, and we saw tons of engagement on her posts highlighting various volunteers in our community. We are so blessed to have so many kind-hearted volunteers in Oxford. On that note, our engagement numbers on our Rec Facebook Page have skyrocketed. It's wonderful to see so many actively watching and sharing content about what's happening in our town.

We gave away three prizes of Tims gifts cards to deserving winners of our Spring Clean Up Challenge.

To top it all off, the shelves upstairs are built, and the boxes of supplies are on them! The recreation gear and supplies are finally organized and easily accessible. I will work to continue cleaning and improving the upstairs area, but I'm thrilled with how it's come together after the initial stint of work.

## **May**

Again, we sent out our newsletter and received positive feedback. To complement the newsletter's work, I will work to make the town's lobby more about updates on Oxford's programs and events and will add a donation box for our food bank.

We look forward to our Town-Wide Yard Sale on May 17th. At the time of my writing this, we have 19 sales signed up, including the OREC Grads and the FunTones. For the first time, we will have live music in the Main Street Gazebo, courtesy of Kaden and Aubrey. I'm excited to see how this is received and to make it a weekly thing this summer to increase the vibrancy of Main Street during the warmer days.

At the theatre, the CPA is about to present their annual musical Frozen Jr. There are some events coming up in June, and I continue to field rental inquiries. I'm still working on duplicable systems in terms of publicity and renting, as well as better ways to store and manage gear and random pieces at the theatre. I'm also working on putting together some additional community shows for this summer.

I put out a Summer Survey, asking residents what they want to have happen this summer. I received 21 responses. The answers range from programming for the children to guided hikes to softball for adults. I'm working on mapping out the summer plans right now. If you have any ideas or requests for what you'd like to see, please let me know asap, and I'll try to make it happen!

Linda and I are working with our Community Gardens group on some wonderful community-beautifying projects - keep your eyes peeled for more floral beauty to hit Oxford soon!

## **Exciting News**

I've saved some exciting news for last! After discussions back and forth, the Oxford Lions Club has offered to pay for a licence for the Oxford theatre to show movies again! \*cue standing ovation from the audience\*

Movies at the theatre are something that people have been asking me for since I started this position and now we're going to be able to make it a reality!

As per the licence, we can't start until June, but man, oh man, it's going to be great to have movies running in that beautiful space again. Thanks, Lions Club! You're amazing!

## **Wrap Up**

As always, I'm incredibly grateful to have this position, which allows me to connect with so many wonderful Oxford residents. Contact me anytime with ideas and suggestions on how we can engage more residents and encourage them to connect with each other even more.

Marion Abbott

MPAL



## April 2025

### Administrative Assistant Report

- Interest for March 2025 completed.
- Expenses for CAO, Mayor and Council have been updated on the website up to March 31, 2025.
- Volunteered for the Nominating Committee on the All-Saints Community Hospital Foundation Board. Was appointed also the Secretary of the Board.
- TownSuite HST amount reduced to 14% from 15% (effective April 1, 2025).
- Assist Manager of Finance with bill inquiries and bill analysis for proper dating for year end purposes.
- Assist Manager of Finance with yearly budget preparation to research tax, sewer and water rates of the County, Amherst and Colchester.
- Assist Manager of Finance with final postings of bills in March for year end.
- Q4 Water Bills – assist to check all readings, resolve outstanding readings, work through consumption report analysis and meter account analysis and prepare to print the bills.
- Q4 Water Bills printed April 17, 2025 – Dated for April 30, 2025, and Due May 30, 2025.
- Interim Tax Bill process started April 22 to reconcile TownSuite to PVSC. **Interim Tax Bills were printed April 30, 2025.** Due June 6, 2025, to allow for the May 2-4 holiday and time to process the bills to be mailed out.
- Assisted the clerk to prepare the Interim Tax Bills to be mailed out.
- Various posts for Public Works and others on social media and the website.
- Update payroll with information for new public works FT Term hire Mark Tuttle (entry into payroll – forwarded information to CFS and entered info into Scotia Bank).
- Assist Mayor Henley in organizing contacts in email.

- April 2025 Proclamations for the website and social media posting:
  - Administrative Professionals Week Proclamation – April 21-25, 2025
  - Autism Acceptance Month
  - National Day of Mourning Proclamation – April 28, 2025
  - National Hygienists Week Proclamation – April 7-11, 2025
  - Parkinson’s Awareness Month
  - Transfer Station Summer Hours start Thursday, May 1, 2025 from 11:00 AM to 7:00 PM
- Updated Canoe Procurement notice to the website for April 1 (yearly update).
- Updated Kilometrage and Transportation Allowance Rate Changes effective April 1, 2025, on expense sheets.
- Minimum wage in NS went up from \$15.20 to \$15.70/hr. Noted in the timesheet for the first pay in April.
- Created a report for CAO and Manager of Finance re: Sick, LIEU and Vacation time as of April 1, 2025, for all full-time employees.
- Attended the Annual Springhill All-Saints Community Hospital Foundation AGM, Regular, and Special Meeting April 29, 2025.
- Updated Recreation page on the website to assist MPAL to include a link to the:
  - Oxford Community Recreation Calendar
  - April 2025 Oxford Recreation Newsletter
  - Spring 2025 Recreation Programs
  - Update Spring 2025 Recreation Program information after registrations closed.
- Assist CAO and Councillor for IT related regarding Britespace website for Council Code of Conduct training.
- Updated BlueCross Medavie with wages as of April 1, 2025, a yearly requirement.

ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION  
Annual General Meeting  
March 26<sup>th</sup>, 2024  
10:00am  
Multipurpose Room ASCHC

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Ken Brownell, Carol Brown, Linda Cloney

**Regrets:** Archie St.Peter, Jim Kurchak, Dr. Colette Sauveru, Maryanne Jackson, Rev'd Dr. Brian Spence

**Guest:** Selena MacDonald

**1) Call to order:** Chairman Doug Marshall called the meeting to order at 10:10am

**2) Approval of Agenda**

**MOTION**

**Marylou Bourgeois/Linda Cloney**

To accept Agenda as presented

**CARRIED**

**3) Approval of Minutes:**

**MOTION**

**Ken Brownell/Bob Spence**

To accept the AGM Minutes of April 4<sup>th</sup>, 2023 as presented

**CARRIED**

**4) Reports:**

**a) Auditor's Report** – Selena MacDonald of McIsaac Darragh Chartered Accountants presented the Board with the Financial Statements and Auditors report and answered any questions from the Board.

**MOTION**

**Bob Spence/Marylou/Bourgeois**

To accept the Financial Statements and Auditors report as presented

**CARRIED**

## **b) Chairman's Annual Report**

2023 was our first year back from the COVID restrictions and the board adopted a policy to hold meetings on a bi-monthly schedule.

February 15<sup>th</sup>, 2023, 7 members present:

(a) Regular reports were submitted.

(b) We approved rehab equipment and a verna care unit totaling roughly \$16,500.00.

April 4<sup>th</sup>, 2023, 9 members present:

(a) Regular reports were submitted.

(b) We approved Piccolo Machine in the amount of \$19,250.00. This machine is used at the point of care in both inpatient and outpatient settings. The Piccolo Xpress chemistry analyzer allows healthcare practitioners to perform routine multi-chemistry panels using only 3-4 drops of blood. It has 16 total panels available with 12-minute results.

June 13<sup>th</sup>, 2023, 9 members present.

(a) Regular reports submitted.

(b) We approved a membership in the Provincial Health Care Foundations 50/50 draw at a onetime cost of \$1,000.00.

(c) The board participated in the annual golf tournament at the Northumberland Community Health Foundations fundraiser.

(d) The board approved \$1,000.00 for the healing garden used from Auxiliary funds.

(e) Agreed to review the boards bylaws during the summer.

(f) Executive will conduct and board business during July & August

September 12<sup>th</sup>, 2023, 10 members present.

(a) Regular reports submitted.

(b) Dave Higgins (Wood Gundy) presented his annual report and answered any questions from the board members.

(c) Charles Ellis agreed to review the bylaws with myself, Bob and Brian and make the necessary recommendations to the board.

(d) Jim Kurchik reported the Auxiliary is considering dissolving their organization.

November 14<sup>th</sup>, 2023, 8 members present.

(a) Regular reports submitted.

(b) The bylaws review has been completed and the draft will be available in January with the final decisions to be dealt with at the AGM.

(c) The board was notified that the Auxiliary has been officially dissolved.

The funds that were disbursed during 2023 are identified in our fundraising brochure (copy attached).

I attended several meetings (Tory Rushton, ENS and doctor retention) during the year.

Respectively submitted.

Doug Marshall

Chairman

**c) Coordinator's Report** – All year end receipts were issued for the Foundation and Auxiliary. I have been working very closely with the auditors from McIssac Darragh to help complete the 2023 Audit. The Audit is now complete.

**e) Treasurers Report** – Financial reporting was done by Selena MacDonald.

**5) New Business - Appointment of Auditors** – The Board felt that McIsaac Darragh Chartered Accountants had done a great job with the Audit. The Board was very satisfied with their presentation and would like to continue with their services for 2023.

**MOTION**

**Ken Brownell/Bob Spence**

To appoint McIsaac Darragh Chartered Accountants as our Auditors for 2024.

**CARRIED**

**By-Laws amendment** – The board has reviewed and agree with the suggested changes to the bylaws.

**MOTION**

**Linda Coloney/Carol Brown**

To approve the changes made to the bylaws.

**CARRIED**

**6) Nominating Committee Report**

## **NOMINATING COMMITTEE REPORT-2024**

**The Foundation By-Laws states that** one member of the Board shall be appointed by Anglican Lord Bishop of Nova Scotia & PEI or his designate, shall also be appointed to the Board.

Rev. Dr. Brian J. Spence will be the Board representative for the Anglican Bishop of the Diocese of Nova Scotia & P.E.I...

The Nominating Committee places the following names before the meeting to fill the positions on the Board of Directors as required by the By-laws:

### **Town of Oxford (1 position)**

(1) Linda Cloney

### **Special Interest (2 positions)**

(1) Maryanne Jackson  
(2) Dr. Collette Sauveur

### **County of Cumberland (2 positions)**

(1) Carol Brown  
(2) Ken Brownell

### **Community of Springhill (4 positions)**

(1) Archie St Peter  
(2) Mary Lou Bourgeois  
(3) Doug Marshall  
(4) Robert Spence

### **Appointed by the board (2 positions)**

(1) Wanda Smith  
(2) Richard Harrison

This completes the Nominating Committee Report for 2024.

Carol Brown, Chairperson  
Ken Brownell & Linda Cloney

**MOTION**

**Ken Brownell/Carol Brown**

To approve the 2024 Nominating Committee Report and welcome our new members.

**CARRIED**

**7) Adjournment:** Motion to adjourn this meeting was offered by Carol Brown.

Recorder \_\_\_\_\_  
Melissa Terris  
Chair \_\_\_\_\_  
Date \_\_\_\_\_

ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION  
Special Board Meeting  
March 26<sup>th</sup>, 2024  
Multipurpose Room ASCHC

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Ken Brownell, Carol Brown, Linda Cloney, Richard Harrison, Wanda Smith

**Regrets:** Archie St.Peter, Dr. Colette Sauveru, Maryanne Jackson, Rev'd Dr. Brian Spence

**1) Approval of Agenda**

**MOTION**

**Marylou Bourgeois/Bob Spence**

To accept Agenda as presented

**CARRIED**

**2) Approval of Minutes:**

**MOTION**

**Ken Brownell/Linda Coloney**

To accept the Special Minutes of April 4<sup>th</sup>, 2023 as presented

**CARRIED**

The Special Meeting was convened immediately following the Annual General Meeting and was called to order by Coordinator Melissa Terris who asked then for the report of the Nominating Committee.

**3) Report of the Executive Nominating Committee**

The Nominating Committee composed of Chairperson Carol Brown, Ken Brownell and Linda Cloney submit the following names to you in nomination for the Executive positions for the Foundation for the year 2024.

Chair  
Vice Chair  
Secretary  
Treasurer

Doug Marshall  
Robert Spence  
Archie St. Peter  
Mary Lou Bourgeois

Carol Brown  
Chairperson

Acting Chair Melissa Terris offered the mandatory three calls for further nominations. Hearing none, she declared the slate presented by the Nominating Committee as the Foundation Executive for the 2024 year.

**4) Chairperson**

The meeting was turned over to the chairperson Doug Marshall

**5) Other – No Other Business**

**6) MOTION** to adjourn this Special meeting of the Foundation was offered by Carol Brown.

Recorder \_\_\_\_\_  
Melissa Terris

Chair \_\_\_\_\_  
Date \_\_\_\_\_

**ALL SAINTS COMMUNITY HEALTH CARE FOUNDATION**

**Regular Meeting**

**March 11<sup>th</sup>, 2025**

**9:30am**

**Board Room, All Saints Hospital**

**Present:** Doug Marshall, Bob Spence, Mary-Lou Bourgeois, Rev'd Dr. Brian Spence, Linda Cloney, Carol Brown, Stan McDougall, Eric Johnston, Wanda Smith

**Regrets:** Archie St.Peter, Dr. Colette Sauveru, Ken Brownell, Richard Harrison

**1) Call to order:** Chairman Doug Marshall called the meeting to order at 9:40am.

**2) Approval of Agenda**

**MOTION**

**Bob Spence/Carol Brown**

To approve Agenda as presented

**CARRIED**

**3) Approval of Minutes:**

**MOTION**

**Mary-Lou Bourgeois/Stan McDougall**

To accept the minutes of January 14<sup>th</sup>, 2025, as presented

**CARRIED**

**4) Business arising from the minutes**

- a) Equipment Purchase Update** – Eric submitted a request for 2 - NuSteps for the rehab department @ \$9,399.00 each, 1 - ice & water machine for addiction services @ \$7,800.00 and 22-27 beds @ \$8,500.00 each for second floor as they are expanding the number if patients.

After discussion the board agreed to purchase Eric's top requests for the NuSteps and water machine for now because of these uncertain times the board would like to see how our investments will be affected.

**MOTION**

**Rev'd Dr. Brian Spence/Wanda Smith**

To purchase the Ice & water machine and 2 NuSteps totaling roughly \$26,600.00

**CARRIED**

- b) Healing Garden** – Next meeting

c) **Budget Approval** – The board reviewed and approved the attached budget.

**MOTION**

**Bob Spence/Stan McDougall**

To approve the presented budget for 2025

**CARRIED**

d) **Foundations 50/50 Report** - Attached

**5) Reports:**

1) **Chairman** – No Report

2) **Treasurer** – Mary-Lou reported on the Foundations finances.

**MOTION**

**MaryLou Bourgeois/Bob Spence**

To accept the financial report as presented.

**CARRIED**

3) **Coordinator** – Melissa reported all year end receipts have been sent out and she has sent all her files off to the Auditors as they started the Audit on March 5<sup>th</sup>.

4) **Eric Johnston** – No report

**6) Correspondence:** No correspondence

**7) New Business:** No new business

**8) Other:** Next meeting and AGM is Tuesday April 29<sup>th</sup>, 2025 @ 9:30am.

**9) Adjournment:** Motion to adjourn this meeting was offered by Carol Brown.

## **All Saints Community Health Care Foundation Regular Board Meeting, AGM and Special Meeting – April 29, 2025**

### **Highlights Report**

Regular meeting highlights included:

- Ice and Water Machine and NuStep Steppers have arrived and are in place in rehabilitation services.
- Although not directly part of the Foundation’s work, it was announced that a substantial investment has been made in the laundry facilities of the hospital and would be announced on Monday May 5, 2025, with Tory Rushton and others in attendance. This was a much-needed upgrade, and All Saints will be doing laundry services for Cumberland Regional and some rural sites. The laundry services employ approximately 5 people.
- All Saints Hospital is here to stay and is growing substantially.
- All Saints Hospital is still in search of registered nurses. Anyone who is training to become a registered nurse is encouraged to reach out to All Saints Hospital.
- The dialysis unit is coming soon to All Saints.

The Chairman’s Annual Report indicated that:

- The Foundation met on 5 occasions during 2024 in a bi-monthly schedule.
- The foundation approved and supported:
  - \$20,000.00 Springhill High School Gym Upgrade
  - \$30,000.00 – 2<sup>nd</sup> floor patient TV’s at All Saints
  - \$3,500 – Gas cards for cancer patient support
  - \$5,000 – Annual bursary program.
- Board member Linda Cloney resigned due to work commitments and was replaced by Stan McDougall.
- The investment portfolio of the Foundation remain strong despite the world economy.



## Minutes of the Police Advisory Board

### Notice of Meeting

**Place:** Council Chambers  
**Date:** Tuesday, January 21, 2025  
**Chair:** Thomas Shears  
**Members Present:** Mike Masters, Myra Thiemann, Brenton Colborne, S/Sgt Jarret MacDonald, and S/Sgt. Andrew Clarke  
**Regrets:** Padraic Moore

***A quorum was present throughout the meeting.***

**Staff in attendance:** Linda Cloney - CAO and Stan McDougall – Admin Assistant (recording secretary).

**Gallery in attendance:** *Nil*

#### **1. Call to Order – Welcome / Regrets Padraic Moore**

At 5:57 PM, Thomas Shears called the meeting to order and welcomed all who were in attendance including S/Sgt. Jarret MacDonald, and acknowledged regrets from Padraic Moore.

Round table introductions were had for each member to welcome S/Sgt. Jarrett MacDonald.

#### **2. Approval of Agenda**

Moved and seconded that the agenda of the Police Advisory Board Meeting for Tuesday, January 21, 2025, be approved, as presented.

***Motion Carried***

### 3. Approval of the Minutes – October 15, 2024

Approved by  \_\_\_\_\_  
Thomas Shears, Chair, on January 21, 2025

## 4. Business

### 4.1 Oath of Office

Committee members reviewed that annually an oath of office is required for any new members and presented members with a copy of the composition of the Police Advisory Board Committee and Roles and Responsibilities of the Advisory Board.

New member Padraic Moore, replacing former member Arnold MacDonald will be presented with the Oath of Office at the next meeting.

### 4.2 Code of Conduct

Committee members reviewed that in the Composition of the Police Advisory Board documentation was the Code of Conduct that was included in the Oath of Office section for members to review.

### 4.3 Election of Chair and Vice-Chair

Committee members reviewed that annually an election for chair and vice chair for the committee is to be held.

For chair, a member nominated current Chair Thomas Shears to continue as chair. Thomas Shears accepted the nomination but further nominated a committee member who declined the nomination.

Three times a call for nominations were given for Chair. Upon hearing no further nominations, Thomas Shears was declared Chair for the Police Advisory Board through acclamation.

For vice chair, a member nominated current Vice Chair Brenton Colborne to continue as Vice Chair. Brenton Colborne accepted the nomination.

Three times a call for nominations were given for Vice Chair. Upon hearing no further nominations, Brenton Colborne was declared Vice Chair for the Police Advisory Board through acclamation.

#### **4.4 RCMP Report – S/Sgt Andrew Clarke**

S/Sgt. Clarke presented the October 1 to December 31, 2024, RCMP report to the Police Advisory Board members.

S/Sgt. Clark that 24-hour community policing is now in effect and all uniformed RCMP officers are now equipped with body cams and are now in use.

Moved and seconded that the RCMP report for October 1 to December 31, 2024, be accepted, as presented.

***Motion Carried***

#### **4.5 Board Member Issues**

##### **4.5.1 – Round Table – *all members***

*Nil*

#### **4.6 Municipal Issues**

##### **4.6.1 – Speed signs – capital – recommendation to Council**

Committee members reviewed that no award was given for an applied grant for the purchase speed signs for the Town of Oxford. However, this could be brought forward as a recommendation to Council to consider through the 2025-26 Budget the purchase of speed signs for the Town of Oxford.

Moved and seconded to recommend to the Council to consider through the 2025-26 budget process, the purchase of speed signs for the Town of Oxford.

**Motion Carried**

#### 4.6.2 Round Table – *all members*

Committee members reviewed that there was no RCMP presence at the Christmas Parade in 2024. S/Sgt. Clark discussed that while a list of all parades was known and presence was as a good number of parades, the presence of the RCMP at a parade is dependent on operational availability and unfortunately there were no available resources for the Oxford parade.

Committee members discussed the need for more resources to aid in the blocking of side streets to prevent traffic from accessing the parade route and members will bring it forward to the parade committee for 2025 for review.

#### 4.7 Correspondence

*Nil*

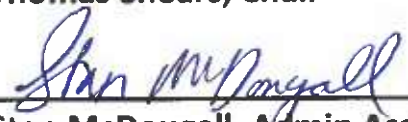
#### 4.8 Date and time for next meeting

The next Police Advisory Board Meeting was tentatively scheduled for Tuesday, April 8, 2025, at 6:00 PM.

#### 5. Adjourn

The meeting adjourned at 6:45 PM

  
\_\_\_\_\_  
Thomas Shears, Chair

  
\_\_\_\_\_  
Stan McDougall, Admin Assistant

*2025-04-08*  
\_\_\_\_\_  
Date Approved



# **Town of Oxford**

## **Police Advisory Board**

**January 1 to March 31, 2025**

**S/Sgt. Andrew Clarke**

# Town of Oxford

Calls for Service  
January 1 – March 31, 2025

## Criminal Code Offences

		Cleared by Charge	Cleared Other	Insufficient Evidence	Unfounded	SUI
Abandoned Vehicles	1		1			
Breach	1				1	
Criminal Harassment	1			1		
Disturbing the Peace	1				1	
Failure to Comply	3					3
Firearms Act	2		1			1
Harassing Communications	1			1		
Fraud	3				1	2
Mischief	2			1	1	
Sexual Assault	1					1
Theft of Truck	0					
Theft - other	0					
Unsafe Storage of Firearm	0					
Uttering Threats	2	1	1			

## Non-Criminal Code Offences

Motor Vehicle Act – Speeding	16
Motor Vehicle Act – Use of Electronic Hand-held Device	1
Traffic Collision	5
Demonstrations / Protests	1
Check stops *	6
Other Provincial Traffic Offences	17
CDSA	0
Items Lost/Found – except passports	2
Municipal Bylaws	1
Parking Offences	2
Mental Health Act	9
Suspicious Person/Vehicle/Property	4
Trespass Act	1
Wellness Checks	4
<b>Total</b>	<b>69</b>
<b>Total Criminal Code and Non CC calls for Service</b>	<b>95</b>

\* Total individual Checkstops 6

# Oxford Detachment Occurrences

January 1 – March 31, 2025

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**2025199799 – Firearms** - Male called 911 saying "listen to me exactly and follow my direction, I'm at LOCATION REDACTED. have a 12-gauge shot gun and might take myself out with cops - shoot to kill". Members formulated a plan with OCC negotiating with male to hand over the firearm to another male on scene. Members approached the house with male walking outside and meeting them. Male was safely arrested under the IPTA and brought to the Amherst hospital. Multiple firearms seized.

**2025298940 – Collision** - Female called police reporting she saw a grey Dodge Dakota truck go over the curb and strike a parked car at the Oxford Irving. Caller believed the driver was impaired. Member attended and identified the owner of the truck and the parked car. Registered owner of the parked car was updated and male who owned the truck later called to report the collision. Male was not impaired and most documents for his vehicle were in order. Male was issued a ticket for no safety inspection. Complainant updated.

**2025313393 - Parking** – complainant states there are always vehicles parking on both sides of her driveway so close that when pulling out of the driveway you cannot see out past them. Complainant states the town has posted no parking signs and that the offenders are clients of the Pioneer Heritage Club. Complainant has asked the club to enforce the parking restrictions, but nothing has changed. Member patrolled and left business card with no parking on it on 4 cars in the club/left message for complainant to update and tell her to call if it happens again and police will patrol and take appropriate action.

**2025335279 – Suspicious Persons** - Complainant reports 2 young (16-17), intoxicated girls came into the gas station with two older males (30-40). The females appeared to be under the influence, but did not look to be in any sort of danger. Complainant found it odd that these young girls seemed intoxicated while being accompanied by older men. All parties left in a dark grey Toyota SUV in an unknown direction. Member attended and did not locate vehicle. BOLO sent to surrounding areas, no other details were noted on scene by complainant.

**202563561 – Abandoned Vehicle** - Complainant reports a tractor trailer was abandoned at the Circle K last night. It is very long and is blocking deliveries, and fuel drop off. Member contacted the trailer company who stated they were sending a new truck from Halifax to pick up the trailer, as the last one broke down. Circle K were advised that if it is not gone in a timely manner, they were within their rights to have it towed at the owner's expense. While on scene, complainant got a call from the trucking company. Complainant satisfied & will call a tow if new driver doesn't show up within a reasonable time.

**2025242858 – Impaired / Firearms** - Complainant reported a highly intoxicated male adult with young children at the Subway. Members attended and arrested a male subject for impaired operation of a motor vehicle. While searching the male a loaded 9mm pistol was located. Breath samples of 260mg% and 250mg% were obtained. Male subject charged with impaired over 80%mg, and multiple firearms charges, male was released on an Undertaking.

# Cumberland County RCMP Resources

## District Office:

District Commander: Staff Sergeant  
Operations NCO: Sergeant  
Community Policing officer: Constable  
Domestic Violence Coordinator: Public Servant  
Court Liaison Officer: Public Servant

## Amherst Detachment:

NCO: Corporal (off duty sick)  
Five Constables (1 off duty sick)  
Two Public Servants

## Oxford Detachment:

NCO: Corporal  
Five Constables  
One Public Servant

## Parrsboro Detachment:

NCO: Corporal (off duty sick)  
Four Constables  
One Public Servant

## Pugwash Detachment:

NCO: Corporal  
Three Constables (1 on GRW)  
One Public Servant

## Springhill Detachment:

NCO: Sergeant  
Six Constables (1 off duty sick, 1 admin duties)  
One Public Servant

## Street Crime Unit:

NCO: Corporal  
Four Constables (2 RCMP & 2 APD)